NOTICE INVITING TENDER

Tender Enquiry No. IISERBpr/S&P/2018-19/11 Dated: April 13, 2018

Indian Institute of Science Education and Research (IISER), Berhampur, is an autonomous Institute established under Ministry of HRD, Government of India. The Institute would like to procure the Research Equipment for Physics Laboratory for which e-Tenders are invited from the reputed & bonafide Manufacturers and Authorised Dealers/Distributers. The potential bidders are required to visit the website https://www.tenderwizard.com/IISERBP for submission of tender.

1. Brief Description of item(s)/material

<table>
<thead>
<tr>
<th>Sl No.</th>
<th>Specification of Items</th>
<th>No. of Units</th>
<th>EMD Amount</th>
</tr>
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<tbody>
<tr>
<td>1</td>
<td>LASER Optics Laboratory</td>
<td>03</td>
<td>10500</td>
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</table>

The Detailed Technical Specifications of the material to be procured under this tender are given separately in Annexure- I

2. Pre-Qualification criteria.

(i) Bidder must have supplied equipment to other IISERs/IITs /Central Universities.
(ii) Purchase order to be attached as an evidence of supply.

3. Pre-bid Conference. A pre-bid conference will be held at IISER Berhampur, Board Room, ITI Transit Campus, Engineering School Road, Berhampur on 24 April 2018 from 02.00 PM to 03.00 PM (IST) primarily for discussion on technical specifications and techno commercial conditions and if required specifications will be modified suitably on valid grounds with a purpose to make specifications generic and for healthy participation. Only authorized representatives will be allowed to participate in pre-bid conference. All prospective bidders are requested to kindly submit their queries to IISER Berhampur / e-mail at ajay@iiserbpr.ac.in and purchase@iiserbpr.ac.in so as to reach latest by 23 April 2018. During pre-bid meeting the answers /clarifications to the queries will be made available. If required revised specifications will be issued. No queries will be entertained after the pre-bid meeting.
3. The Bidders are requested to give detailed tender in two Parts i.e.

   Part - I: Techno-Commercial Bid. Annexure-II
   Part - II: Price Bid. Annexure-III

Detailed procedure for submission of bids/offers is given in Annexure - IV

I - Techno-Commercial Bid.

a) Provide complete information in Annexure-II. This part of the tender shall contain company profile and commercial terms & conditions of contract for the supplies to be made and services to be rendered.

b) No brochures/leaflets etc. should be submitted in loose form. Please indicate page nos. on your quotation.

c) Submission of compliance sheet as per Annexure – I (a) is essential part of Techno Commercial Bid. If there is any deviation in specifications of material/ items, record with complete details. Attach separate sheets wherever required. The Institute reserves the right to decide on such deviation/s.

d) The technical offer should not contain any price information.

II - Price Bid.

a) The Price Bid shall contain rates of the items. The price should be FOR Destination / FOB International Airport (in case of foreign manufacturer) and be quoted indicating the basic price, discount on basic price, taxes and duties as applicable.

b) In case of any discrepancy in the rates indicated in the Price bid either in figures or words, the rates in words will be considered for evaluation.

c) Format of price bid is enclosed with document and annexed as Annexure-III

4. Contact for information.

   a) For any Technical details, please contact at the following:
   Name of Indenter: Dr. Ajay Perumal
   Indenter Office Telephone: 0680 2227-756
   E-mail: ajay@iiserbpr.ac.in

   b) For any commercial terms and condition please contact at the following:
   Stores and Purchase Office, IISER Berhampur
   Tel. No.0680 2227-708/ 707
4. Submission of Bids.

a) Bid must be submitted only through e-tendering mode on
https://www.tenderwizard.com/IISERBP

b) Bid submission through any other mode will not be accepted. EXCEPT In case of Foreign Bidders without having Indian Agents can submit sealed offers to Stores & purchase office and without EMD by duly enclosing an undertaking to this effect on or before the date & time of submission of tender.

c) Bidders must submit print outs of the technical documents uploaded on the website along with the copy of the Challan generated on deposit of EMD through SBI I collect, and any other literature except for price bid before due date and time. In case, of any discrepancy, the online submitted details will be considered.

d) IISER Berhampur will not be responsible for any postal delay or delivery at wrong address. The tenders of bidders whose copy of the Challan generated on deposit of EMD through SBI I collect is not received in time, are liable to be rejected as per decision of the institute.

e) Time and Date of Submission: On or before 03.00 PM on 14.05.2018.
Time and Date of opening Techno-Commercial Bid: At 04.30 PM on 14.05.2018.

f) Venue of opening Techno-Commercial Bid
Room No.201
Indian Institute of Science Education and Research Berhampur
Transit Campus, Government ITI Berhampur.

g) Opening of Part-II (Price) will be intimated later to technically qualified tenderers after scrutiny of Techno-Commercial part.

5. Instructions to Bidders.

a) If the bid is submitted by authorized dealer/ distributer for branded makes, authorization letter from principals clearly indicating that the vendor is the authorized to sell and provide services for the items mentioned in the scope of supply given in tender documents shall be produced.

b) Purchase Orders if any, for identical equipments supplied to other IIISERs/IITs/Central Universities etc. for the preceding three years should be given together with the prices eventually or finally paid.

c) Copy of GST No. and PAN No. allotted by the concerned authorities should be enclosed.

d) In case of foreign quote, the address of Principal's / Manufacturer's and their Banker's details should be furnished along with certificate.
e) All pages of the tender document shall be invariably signed by the authorized Personnel and Company’s rubber stamp affixed. Photocopies of all certificates shall be self-attested by the authorized personnel. There shall be no corrections or overwriting in the tender document. Corrections, if any, should be made clearly and countersigned.

f) The makes/brand and name and address of the manufacturer, Country of Origin, and currency in which rates are quoted are to be clearly mentioned.

g) Period of delivery, Period of Warranty should be mentioned specifically.

h) Training charges (if any) be quoted separately.

i) Authorized dealer can submit bid on behalf of only one principal/OEM in the same tender for the same item/product.

j) Either the authorized dealer on behalf of the principal/OEM or principal/OEM itself can bid but both cannot bid simultaneously for the item/products in the same tender.

6. **Vendor Eligibility.**

a) The vendor should be a reputed concern.

b) Vendor/Bidder should be an ISO certified company.

c) Bidder must have been providing service to customers in scientific research institutions in Berhampur or Bhubaneswar. Please provide at least 2 customer references (along with Purchase Order) for service and quality of product.

d) Bidder must provide response to service requests within two business days (including all working Saturdays).

7. **Other Terms and Conditions.**

a) IISER Berhampur reserves the right to accept or reject any bid in part or full without assigning any reason whatsoever. The Institute will not hold any responsibility for postal loss or delay of any bid.

b) **Period of validity of bids:** Bids shall be valid for a minimum period of **90 days** from the date of opening of the Techno-Commercial Bid.

c) **Delivery Period:** The required quantities of material have to be delivered and installed within **06 weeks (for indigenous items) and 12 Weeks for Import** from receipt of the Purchase Order by Supplier/date of LC acknowledgement.

d) In case your quote is Ex-works basis estimated insurance coverage charges may please be indicated.
e) In case of Foreign Quote, the mode of dispatch should be by Air / Post Parcel. The approximate dimensions of the packages and weight of consignment are to be indicated.

f) In case of INR bids, the price quoted should be on F.O.R., IISER Berhampur. Govt. Levies like GST etc., if any, shall be paid at actual rates applicable on the date of delivery. Rates should be quoted accordingly giving the basic price, GST etc. The bidder must submit relevant page of circular in support of percentage of GST quoted for and also mention relevant HSN Code for the item quoted. Please note that IISER Berhampur is exempted from payment of Central Excise duty vide Govt. Notification No.10/97-Central Excise dated 1st March, 1997. The exemption certificates will be provided by IISER Berhampur.

g) **GST Exemption for Scientific Research Equipment:** As per GoI notification No. 47/2017 Integrated Tax (Rate), dated 14.11.2017 under section 6 of the Integrated Goods and Services Tax Act 2017 (13 of 2017) the Scientific Instruments supplied to this Institute exempted from so much of the Integrated Tax leviable theron under section 5 of the said Act, as in excess of the amount calculated at the rate of 5 per cent.

h) Being an Educational and Research Institute IISER, Berhampur is exempted from payment of Custom Duty vide Govt. Notification No.51/96-Customs dated 23rd July, 1996. The Institute shall provide standard exemption certificate on request by the vendor and certificate in any other format may be issued on specific request solely based on discretion of the Institute. Any other commercial terms & conditions mentioned by the vendor will not be binding on the Institute in any way unless agreed specifically beforehand by the Institute in writing.

j) For imported items the agency commission payable to Indian Agent may be indicated. Agency commission will be paid in INR after satisfactory commissioning and acceptance of the item.

k) Bidder shall provide duly signed certificate as enclosed at [Annexure-VI](#) with Techno-Commercial Bid.

l) **EMD:** The Techno-commercial Bids must accompany details of EMD. EMD should be in the form of bank transfer (I-Collect) / Challan at any branch of SBI. If any assistance required:-Bidders may visit by copying the URL (http://www.iiserbpr.ac.in/pdf-doc/SBI%20Collect%20Guide.pdf) to download SBI Collect Guide. Except in case of foreign bidders without having Indian agents may be exempted for EMD by enclosing an undertaking. The Techno-commercial Bids must accompany details of EMD payment. No interest shall be paid on earnest money deposited. Bidders having valid registration with NSIC for tendered item and value will be considered for exemption from EMD amount as per extant rules. You are also required to submit the bank details as per Annexure-VII in the RTGS IISER Berhampur format available on this link [http://www.iiserbpr.ac.in/pdf-doc/RTGS%20NEFT%20Form_IISER%20Berhampur.pdf](http://www.iiserbpr.ac.in/pdf-doc/RTGS%20NEFT%20Form_IISER%20Berhampur.pdf) for getting the refund of EMD/Payment. The editable format of RTGS form is also available in [http://www.iiserbpr.ac.in/download-forms.php](http://www.iiserbpr.ac.in/download-forms.php) in S&P tab.
m) In accordance with the Ministry of Finance Office memorandum No F 20/2/2014 PPD (Pt) dated 25th July 2016 the institute may relax condition of prior turnover and prior experiences for Startups and MSMEs subject to meeting of quality and technical specifications on case to case basis.

10. **Penalty for delayed supply and installation.** Time is the essence of the contract and the supplier shall pay or allow the Institute to realize the sum equivalent to 01(One) per cent of the total order value per week, subject to a maximum limit of 10% of the order value, as agreed compensation for delay for the period during which the supply and installation shall remain incomplete beyond the offered time of completion/execution or beyond the time duly extended in writing by the Institute. The Institute may deduct such damages from any money due to the supplier.

11. **Payment Terms.**

   (i) **For Indigenous items:** 90% payment shall be made against satisfactory delivery, and balance 10% after successful installation & commissioning subject to submission of S.D. of 10% in form of D.D. / B.G upto 60 (sixty) days beyond the Warranty period. Bank Guarantee from the Nationalised Bank as per the format enclosed at **Annexure-V**.

   (ii) **For imported items :**

       (a) 100% payment shall be made by wire/telegraphic transfer after delivery and acceptance subject to submission of SD of 10 % in form of DD/BG up to 60 (sixty) days beyond the Warranty period.

       OR

       (b) 100% payment shall be made by Irrevocable Letter of Credit. Out of which 90% will be paid against submission of following documents:-

       1. Air way Bills – 2 copies
       2. Packing List – 2 copies
       3. Invoice for shipping – 4 copies

       Balance 10 % shall be released after successful installation and commissioning. The Institute may ask for BG equivalent to balance 10% amount valid up to warranty period.

**Note**: I. All bank charges outside India shall be borne by the supplier.

II. LC will be opened on receipt of unconditional acceptance of purchase order.

III. Accepted term of payment shall be clearly indicated in Tender / Offer document

   The bidder must give unconditional acceptance to payment terms and condition, delivery period. Any contrary terms & conditions will not be acceptable unless specifically agreed by the Institute.
12. **Warranty.** Warranty period will start from the date of installation and satisfactory commissioning unless mentioned otherwise standard warranty period is one year from the date of installation and acceptance. In case of any extended warranty period/AMC the payment will be released on pro-rata basis, subject to submission of PBG/SD of 10% up to 60 (sixty) days beyond the Warranty period.

13. **Jurisdiction.** The disputes, legal matters, court matters, if any, shall be subject to Berhampur Jurisdiction only.

Stores and Purchase Officer
The Detailed Technical Specifications of the material to be procured under this tender

1. **Optical Bread Board with Support**  
   Dimensions: 800mm x 600mm, Material: Stainless Steel
2. **Kinematic laser mount fine adjustments using 80tpi lead screws; Adjust range: +/- 4 degrees; Black anodized aluminum alloy material**
3. **Cell mount**
4. **PMMA Mount**
5. **Meter scale/Glass slide holder mount**
6. **Beam splitter Mount**
7. **Movable Mirror Mount**
8. **Mirror Mount with precision translation**  
   Least count of the micrometer: 0.01mm
9. **Rotation Stage**  
   Resolution: 2 degrees
10. **Polarizer Rotator with mount**  
    Linear film sheet polarizer, transmissive type & efficiency 99%
11. **Fiber chuck holder**
12. **Bending loss Apparatus**  
    Bending loss diameters: 65mm, 55mm, 45mm, 35mm
13. **Laser Fiber Coupler with multi translation stage**  
    Microscope objective: 10X
14. **XYZ Translation stage -02 in number**  
    25mm travel in X, Y, Z directions, least count of micrometer: 0.01mm
15. **Screen with mount**
16. **Color filters**  
    Normal filters in red, green, blue, yellow for transmission intensity studies in red laser
17. **Diffraction cells containing box**  
    Box contains cells of single slit 100 & 50 micron slit width, Double slits 100 & 200 micron slit width with normal separation.  
    Double slit with 10 slits (custom type)  
    Single wire: 75 micron, Cross wire: 75 micron, Pin hole: 400 micron, Wire mesh: 65 micron  
    Transmission Grating: 15 lines/mm (Normal)  
    Transmission Grating: 4, 8, 10, 20, 600 lines/mm
18. **Front coated mirrors**: Diameter: 25mm, Thickness: 6mm, Material: Borofloat, Coating: Aluminum
19. **Beam splitter**: Dimension: 50x50mm, Thickness: 4mm, R/T ratio: 50/50, Material: Bk7, Coating: Aluminum
20. **Glass tank**: Dimensions: 20cm x 10cm x 6cm, Acrylic material  
    PMMA Rod: Dimensions: 20cm x 2.5cm x 2.5cm, Refractive index: 1.5, Polished glass (Bk7)
21. **Opto electronic components**  
    Solar cell (02), LED, LDR, Photo diode, Phototransistor, Optocoupler (IC)
22. **Opto electronic measurement unit with variable power supply**  
    5V fixed & 5V Variable power supply with current & voltage output measurement units
23. Meter scale, CD & Carrom Powder
   Normal meter scale for reflection grating studies, CD for reflection grating & Carrom powder for
diffraction studies.

24. Diode laser with power supply (Normal)
   Input power 230V AC/50 Hz, Output power 5mW, Peak Wavelength 650nm

25. Diode laser with power supply (Without Lens)
   Input power 230V AC/50 Hz, Output power 3mW, Peak Wavelength 650nm

26. Diode laser with power supply (With Extra Lens-Michelson type)
   Input power 230V AC/50 Hz, Output power 5mW, Peak Wavelength 650nm

27. Pin hole detector with output measurement unit.
   Input power 230V, 50Hz; Detector type: Photo transistor, pin hole diameter: 3mm; Range: 0-199micro
   Ampere & 0-199 milli Ampere

28. Single mode & multimode fibers
   Type 1 multi mode fiber: OD-250 micron, Core-240 micron, Attenuation-0.35 db/m, NA-0.50, Refractive
   index of core-1.492, Refractive index of cladding=1.402, Material of core=PMMA
   Type 2 multi mode fiber: OD-250 micron, Core-240 micron, Attenuation-0.35 db/m, NA-0.50, Refractive
   index of core-1.492, Refractive index of cladding=1.402, Material of core=PMMA
   Single mode fiber: NA-0.11+/−0.015, Cladding diameter-125 micrometer;  V number at 650nm-4.78.

29. Thumb screws & Glass slides
   20 numbers thumb screws & 5 microscopic slide boxes.

30. Hollow Prism. (03)
## Technical Compliance Statement

<table>
<thead>
<tr>
<th>SI No.</th>
<th>Specification: Item Name</th>
<th>Compliance please write Yes/No</th>
<th>Make/Brand &amp; Model No. of the Quoted Item</th>
<th>Remark</th>
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<tbody>
<tr>
<td>1</td>
<td>Optical Bread Board with Support Dimensions :800mm x 600mm, Material : Stainless Steel</td>
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<td>2</td>
<td>Kinematic laser mount Fine adjustments using 80tpi lead screws; Adjust range :+/- 4degrees; Black anodized aluminum alloy material</td>
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<td>3</td>
<td>Cell mount</td>
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<td>4</td>
<td>PMMA Mount</td>
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<td>5</td>
<td>Meter scale/Glass slide holder mount</td>
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<td>6</td>
<td>Beam splitter Mount</td>
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<td>7</td>
<td>Movable Mirror Mount</td>
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<td>8</td>
<td>Mirror Mount with precision translation Least count of the micrometer=0.01mm</td>
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<td>9</td>
<td>Rotation Stage</td>
<td>Resolution =2 degrees</td>
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<tr>
<td>10</td>
<td>Polarizer Rotator with mount Linear film sheet polarizer, transmissive type &amp; efficiency 99%</td>
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<tr>
<td>11</td>
<td>Fiber chuck holder</td>
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<td>12</td>
<td>Bending loss Apparatus</td>
<td>Bending loss diameters: 65mm, 55mm, 45mm, 35mm</td>
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<td>13</td>
<td>Laser Fiber Coupler with multi translation stage Microscope objective: 10X</td>
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<td>14</td>
<td>XYZ Translation stage (02) 25mm travel in X,Y,Z directions, least count of micrometer:0.01mm</td>
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<td>Screen with mount</td>
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<td>16</td>
<td>Color filters</td>
<td>Normal filters in red, green, blue, yellow for transmission intensity studies in red laser</td>
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<td>17</td>
<td>Diffraction cells containing box Box contains cells of single slit 100&amp; 50 micron slit width, Double slits 100&amp; 200 micron slit width with normal separation.</td>
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<tr>
<td>18</td>
<td>Double slit with 10 slits (custom type) Single wire:75 micron, Cross wire :75 micron, Pin hole:400 micron, Wire mesh:65 micron Transmission Grating: 15 lines/mm (Normal) Transmission Grating: 4, 8, 10, 20,600 lines/mm</td>
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<td>Item</td>
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<tr>
<td>19</td>
<td>Front coated mirrors</td>
<td>Diameter: 25mm, Thickness: 6mm, Material: Borofloat, Coating: Aluminum</td>
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<tr>
<td>20</td>
<td>Beam splitter</td>
<td>Dimension: 50x50mm, Thickness: 4mm, R/T ratio: 50/50, Material: Bk7, Coating: Aluminum</td>
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<tr>
<td>21</td>
<td>Glass tank</td>
<td>Dimensions: 20cmx 10cmx6cm, Acrylic material</td>
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<tr>
<td>22</td>
<td>PMMA Rod</td>
<td>Dimensions: 20cm<em>2.5cm</em>2.5cm, Refractive index: 1.5, Polished glass (Bk7)</td>
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<tr>
<td>23</td>
<td>Optoelectronic components</td>
<td>Solar cell (02), LED, LDR, Photo diode, Phototransistor, Optocoupler (IC)</td>
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<tr>
<td>24</td>
<td>Optoelectronic measurement unit</td>
<td>with variable power supply 5V fixed &amp; 5V Variable power supply with current &amp; voltage output measurement units.</td>
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<td>25</td>
<td>Meter scale, CD &amp; Carrom Powder</td>
<td>Normal meter scale for reflection grating studies, CD for reflection grating &amp; Carrom powder for diffraction studies.</td>
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<td>26</td>
<td>Diode laser with power supply (Normal)</td>
<td>Input power 230V AC/50 Hz, Output power 5mW, Peak Wavelength 650nm</td>
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<tr>
<td>27</td>
<td>Diode laser with power supply (Without Lens)</td>
<td>Input power 230V AC/50 Hz, Output power 3mW, Peak Wavelength 650nm</td>
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<tr>
<td>28</td>
<td>Diode laser with power supply (With Extra Lens-Michelson type)</td>
<td>Input power 230V AC/50 Hz, Output power 5mW, Peak Wavelength 650nm</td>
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<tr>
<td>29</td>
<td>Pin hole detector with output measurement unit.</td>
<td>Input power 230V, 50Hz; Detector type: Photo transistor, pin hole diameter: 3mm; Range: 0-199 micro Ampere &amp; 0-199 Milli Ampere.</td>
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</table>
| 30| Single mode & multimode fibers                                      | Type 1 multi mode fiber: OD-250 micron, Core-240 micron, Attenuation-0.35db/m, NA-0.50, Refractive index of core-1.492, Refractive index of cladding=1.402, Material of core=PMMA  
Type 2 multi mode fiber: OD-250 micron, Core-240 micron, Attenuation-0.35db/m, NA-0.50, Refractive index of core-1.492, Refractive index of cladding=1.402, Material of core=PMMA  
Single mode fiber: NA-0.11+/−0.015, Cladding diameter-125 micrometer; V number at 650nm-4.78. |
| 31| Thumb screws & Glass slides                                         | 20 numbers thumb screws & 5 microscopic slide boxes                         |
| 32| Hollow Prism (03)                                                   |                                                                               |

Date: ____________________________  Signature of Authorized Signatory: ____________________________
Place: ____________________________  Stamp: ____________________________
**TECHNO-COMMERCIAL BID**  
(To be submitted in a separate sealed envelope)  
e-Tender Enquiry No. **IISERBpr/S&P/2018-19/11** dated April 13, 2018  
For supply of Research Equipment for Physics Laboratory for use at IISER Bpr

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<tbody>
<tr>
<td>1.</td>
<td>Name of Tendering Company with Registration No. &amp; Date issued by appropriate authorities (Please enclose copy of certificate of registration)</td>
<td>Page No.</td>
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<tr>
<td>2.</td>
<td>Do you possess trade license issued by Competent Authorities in India? If so, please enclose a copy.</td>
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<td>3.</td>
<td>Name of Proprietor / Director</td>
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<td>4.</td>
<td>Furnish following particulars of the Registered Office</td>
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<td>a. Complete Postal Address</td>
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<td>b. Telephone No.</td>
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<td>c. Fax. No.</td>
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<td>d. E-Mail Address</td>
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<td>5.</td>
<td>Furnish following particulars of the Local Branch Office (if any)</td>
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<td>a. Complete Postal Address</td>
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<td>b. Telephone No.</td>
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<td>c. Fax. No.</td>
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<td></td>
<td>d. E-Mail Address</td>
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<td>6.</td>
<td>PAN No. (Attach Attested Copy)</td>
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<td>7.</td>
<td>TIN No. (Attach Attested Copy)</td>
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</table>
| 8. | If Manufacturer – Pl. attach the certificate of Registration  
If Authorized Dealer / Distributer – Pl. attach relevant certificate. |   |
| 9. | Financial turnover for the last three financial Years. (Please attach copy of certificate by Chartered Accountant in original) |   |

<table>
<thead>
<tr>
<th>Financial Year</th>
<th>Amount ( ` In Lakhs )</th>
<th>Remarks, if any</th>
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<tr>
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<td></td>
</tr>
</tbody>
</table>
Give details of the major clients – Educational Institutes/Universities, Government Departments, Research Organizations, to whom item/material of same type have been supplied by the bidder during the last five years in the following format.

<table>
<thead>
<tr>
<th>Sl. No</th>
<th>Name &amp; address of the client with details - Name of the contact person, telephone no., Fax no., e-mail id</th>
<th>Name &amp; quantity of the items sold</th>
<th>Purchase Order/Indent No. &amp; Date</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>5</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

(If the space provided is insufficient, a separate sheet may be attached)

11. The **agency should not have been black listed** or banned by any Govt. Department, Government Organization, PSU, University, Autonomous Institute etc. A notarized certificate to this fact should be enclosed with techno-commercial bid as per Annex. VI

12. Are you an ISO certified manufacturer? If so, please attach a copy of the certificate.

13. Please specify the minimum time required to supply the item / material from the date of receipt of the Purchase Order

14. Additional information, if any (Attach separate sheet, if required)

15. EMD Detail may be provided

Date: 

Signature of Authorized Signatory

Place: 

Stamp
Annexure – III

PRICE BID
(To be submitted in a separate sealed envelope)
e-Tender Enquiry No. IISERBpr/S&P/2018-19/ 11 dated April 13, 2018

For supply of Research Equipment for Physics PG Laboratory for use at IISER Berhampur

<table>
<thead>
<tr>
<th>Sl. No</th>
<th>Description of Material</th>
<th>Quantity</th>
<th>Currency</th>
<th>Rate Quoted (Ex-Work)</th>
<th>Total Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Laser Optics Laboratory</td>
<td>03</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Total Ex Work Price

Discount Offered

Discounted Price

Insurance charges

Other charges if any

Taxes and Duties*

FCA________ (Please mention Name of Airport you want to deliver to)

Net Price Offered (in Fig)

Net Price Offered (Words) (Only)

Remarks:
Name of the Authorized Signatory:-
Name of the Company:
Date:

*The bidder must submit relevant page of circular in support of percentage of GST quoted for and also mention relevant HSN Code for the item quoted

Remarks:
Date Signature of the Tenderer
Place Stamp

Note: 1. The basic price should be FOR, Institute. / FOB International Airport (in case of foreign supply) Please indicate basic price, discount offered, Taxes, Duties, separately. 2. Price of Optional items and accessories shall be quoted separately.
**OPTIONAL (The Institute will decide based on its requirements)** and may be evaluated separately

OEM/Default warranty period: ............. in Years  
Extended warranty period, if any: ............. in Years

<table>
<thead>
<tr>
<th>Description</th>
<th>In Years</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Please quote your most competitive Package Rates for extended warranty for a period of:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>One Year/</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Two Years/</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Three Years/</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Five Years /</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Please quote your most competitive package Rates for CMC for a period of:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>One Year/</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Two Years/</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Three Years/</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Five Years /</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Please quote your most competitive package Rates for AMC for a period of:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>One Year/</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Two Years/</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Three Years/</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Five Years /</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Remarks:**

Date
Place

Signature of the Tenderer
Stamp
SPECIAL INSTRUCTIONS FOR TWO PARTS TENDER

1.1 MANNER AND METHOD FOR SUBMISSION OF TENDERS

1.1.1 All tenders in response to this invitation shall be submitted in Two Parts as under in the separate sealed envelopes. On top of the envelopes containing respective part, it will be clearly indicated in bold letters:-
(i) Part I (Techno-Commercial)
(ii) Part II (Price)

1.1.2 A. PART-I (TECHNO-COMMERCIAL) This part of the tender shall include/contain all technical details, technical specifications, drawings and also the commercial terms and conditions of contract for the supplies to be made and the services to be rendered EXCLUDING ANY PRICE DETAILS THEREOF.

B. PART-II (PRICE) This part should contain only the prices of the stores offered for supply and the charges for the services to be rendered.

1.1.3 Part-I (Techno-Commercial) should contain/include only technical specifications, technical details, literature, reference to earlier supplies of similar equipment without enclosing the purchase order copies, drawings, quantity, time required for submission and approval of drawings, manufacturing and delivery schedule, inspection/testing procedure itemized list of spares and quantity (without price) recommended by the tenderer for purchase term of price mode and terms of payment, mode of dispatch, the quantum/percentage of statutory levies payable by the Purchaser as extra and all related commercial terms and conditions for the supplies and for the services like erection and commissioning to be rendered by the tenderers. The tenderer shall take special care NOT TO MIX UP the price of the stores in this part of the tender.

1.1.4 Part-II(Price) shall include/contain only price, price break-up, freight/safe delivery charges, charges for training of the Purchaser’s engineers wherever applicable, lump sum charges for erection and commissioning work as is envisaged in the Purchaser’s tender document, testing charges, third party inspection charges etc. This part of the tender i.e. Part-II (Price) shall be enclosed separately in the sealed envelope.

1.2 TECHNICAL CLARIFICATIONS

1.2.1 After opening the Part-I (Techno-Commercial) of the tender, if it becomes necessary for the technical authorities/user department to seek clarification from the tenderers, the same will be sought for from the tenderers by the Technical authorities/user department, in such an event, the tenderer shall-

(i) Furnish all technical information/clarification to the concerned technical authority directly in the sealed envelope to reach on or before the due date, and time fixed by the technical authorities in an ordinary envelope indicating the Purchaser’s tender reference. If the technical clarification/details sought for by the technical authorities from the tenderers do not reach them on or before the due date and time fixed for its receipt, such tenders will be liable for rejection at the discretion of purchaser.
(ii) Have an option to modify the price based on the technical clarifications or discussion the tenderers had with the user department. In case they wish to make any revision in the price, they should communicate such a revision in price in sealed cover within due date.

1.3 OPENING OF TENDERS

1.3.1 Part-I (Techno-Commercial) of the tender will be opened at the first stage on the due date and time indicated for opening in the tender notice. While the Part-II (Price) will be opened at the second stage on the date and time as intimated after scrutiny of Part-I (Techno-Commercial).

1.3.2 While all the tenderers who submit tenders within the due date and time specified for its receipt will be permitted to participate in the opening of Part-I (Techno-Commercial) of the tender on the due date and time indicated in the tender inquiry, the opening of the Part-II (Price) of the tender can be attended to only by such of those tenderers whose tenders are found to be technically suitable/acceptable to the Purchaser and to whom intimation thereof is given by the Purchaser by Fax/Telegram, Letter, E-mail, Telephone etc.

1.3.3 The tenders whose Techno-Commercial Part (Part-I) are found suitable/acceptable to the Purchaser, will be given advance intimation by the Purchaser to enable such tenderers to depute their representative to participate in the opening of the Part-II (Price) of the tender. The technically unqualified tenderers will neither be given any intimation about the due date and time for opening Part-II (Price) of the tender nor will they be permitted to participate in the opening of the same. **Part-II (Price) of the technically disqualified tenderers will not be opened.**

**Note:-**

1. Part-I (Techno-Commercial) and Part-II (Price) should be submitted in separate sealed covers, super scribed with the Purchasers tender number and the Part number say Part-I (Techno-Commercial) or Part-II (Price).

2. **Both the Part envelopes will be sealed in a cover envelope super scribed with the tender number and date and time of submission and opening of tender.**

Tenders not submitted in the manner specified above will be summarily rejected.
MODEL BANK GUARANTEE FORMAT FOR PERFORMANCE SECURITY

To

WHEREAS …………………………………………………………………………………………………………………………………………………………..
(name and address of the supplier) (hereinafter called “the supplier”) has undertaken, in pursuance of
contract no………………………………………….. dated …………. to supply
……………………………………………………………………. (description of goods and services) (herein
after called “the contract”).

2. AND WHEREAS it has been stipulated by you in the said contract that the supplier shall furnish
you with a bank guarantee by a scheduled commercial recognized by you for the sum specified therein
as security for compliance with its obligations in accordance with the contract;
AND WHEREAS we have agreed to give the supplier such a bank guarantee;

3. NOW THEREFORE we hereby affirm that we are guarantors and responsible to you, on behalf of
the supplier, up to a total of ` ……………… …………………………………………(amount of the guarantee
in words and figures), and we undertake to pay you, upon your first written demand declaring the supplier
to be in default under the contract and without cavil or argument, any sum or sums within the limits of
(amount of guarantee) as aforesaid, without your needing to prove or to show grounds or reasons for
your demand or the sum specified therein.

4. We hereby waive the necessity of your demanding the said debt from the supplier before
presenting us with the demand.

5. We further agree that no change or addition to or other modification of the terms of the contract to
be performed there under or of any of the contract documents which may be made between you and the
supplier shall in any way release us from any liability under this guarantee and we hereby waive notice of
any such change, addition or modification.

This guarantee shall be valid until the ………. day of …………, 20…...

…………………………………………
(Signature of the authorized officer of the Bank)

…………………………………………………………………..
Name and designation of the officer

…………………………………………………………………..
Seal, name & address of the Bank and address of the Branch
CERTIFICATE & DECLARATION

It has been certified that all information provided in tender form is true and correct to the best of my knowledge and belief. No forged / tampered document(s) are produced with tender form for gaining unlawful advantage. We understand that IISER, Berhampur is authorized to make enquiry to establish the facts claimed and obtain confidential reports from clients.

2. In case it is established that any information provided by us is false / misleading or in the circumstances where it is found that we have made any wrong claims, we are liable for forfeiture of EMD/SD and or any penal action and other damages including withdrawal of all work / purchase orders being executed by us. Further IISER, Berhampur is also authorized to blacklist our firm/company/agency and debar us in participating in any tender/bid in future.

3. I / We assure the Institute that neither I / We nor any of my / our workers will do any act/s which are improper / illegal during the execution in case the tender is awarded to us.

4. Neither I / We nor anybody on my / our behalf will indulge in any corrupt activities / practices in my / our dealing with the Institute.

5. Our Firm/ Company/ Agency is not been blacklisted or banned by any Govt. Department, PSU, University, Autonomous Institute or Any other Govt. Organization.

Date  
Signature of the Tenderer

Place  
Stamp

*Note: This certificate should be executed on duly notarised \ 100/- NJ Stamp Paper.*
Annexure-VII

Application Form for Fund Transfer through RTGS / NEFT

State Bank of India, Main Branch, Berhampur, Ganjam

Indian Institute of Science Education and Research Berhampur

Counterfoil
SBI, IISER Berhampur

Received from IISER Berhampur

By Cheque / Transfer for RTGS on

Bank

Favouring (beneficiary name)

Beneficiary Bank A/c No

Amount Rs.

Bank’s Charges Rs.

Total Rs.

Cheque No.

Date

Amount

Application for RTGS Remittance

SBI Main Branch, Berhampur,

R S S B I

Branch Code: 000033

Remitter Name : IISER Berhampur

Please Remit the sum of Rs.-----------------------------

(Rs. )

As per details below by debiting our Account No 35821019850

For the total amount including charges applicable (if any)

Name of the beneficiary

Bank’s name

Branch

IFSC Code

Account No.

MICR Code

Type of Account

Amount Rs

Amount in Words Rs

Bank Charges Rs

Total Rs.

(Authorized Signatory - 1) (Authorized Signatory - 2)

Address : Finance & Accounts, IISER Berhampur

Tel No. : 0680 2227708

Prepared and Checked by payee

Forwarded By (Concerned Department / Section)

Signature of authorized signatory

Name

Designation

Firm / Agency Name:

*Please affix a rubber stamp

Date of Transfer

Amount Rs

Transaction / UTR No.
INSTRUCTION TO SUPPLIERS/BIDDERS

The tender shall be accepted only through online e-tendering process and all details pertaining to the tender and guidelines for e-tendering are available on the website www.tenderwizard.com/IISERBP

Intending contractors needs to register themselves on the e-tendering website www.tenderwizard.com/IISERBP to get the USER ID and PASSWORD by paying required registration fee (Annual & Non-Refundable) through e-payment only and completing the steps specified on above referred website.

Special Note: The price bid and other documents has to be Submitted separately online at www.tenderwizard.com/IISERBP . The date of Submission of online Technical and Financial will be as per tender notice.

Requirement for Vendors:-

P.C. Connected with internet

Registration with portal www.tenderwizard.com/IISERBP

Class-III Digital signature certificate in the name of the company of the vendor is mandatory (in the name of the company who will be submitting the EMD & general information).this may be obtained by calling our helpdesk (09073677150 and 9674758726).Bids will not be recorded without Digital signature Certificate.

Bidders will have to pay Tender Processing fee (Amount as per work order including GST) (Non- Refundable) through e-payment in favour of M/S ITI Ltd.

Note: Please check the Digital Signature Certificate. For more details bidders may visit e-tendering portal and download the help manuals uploaded in the website.

Contact Person:-

Ms. Saswati Majumder Mob: 09674758722
Email: helplinetenderwizard@gmail.com
Mr. Suryakant Nanda Mob: 09073677154
Email: twhelpdesk731@gmail.com
Help Desk No: 09073677150/09073677151/09073677152