



भारतीय विज्ञान शिक्षा एवं अनुसंधान संस्थान बरहमपुर
Indian Institute of Science Education and Research Berhampur
Established by the Ministry of Education, Govt. of India



ENGAGEMENT OF NON-TEACHING POSITIONS ON INSTITUTE CONTRACT MODE

The Indian Institute of Science Education and Research Berhampur, an Institute of National Importance, established by the Ministry of Education, Government of India, to promote higher scientific learning and research as well as scientific exploration at the undergraduate and postgraduate levels of education and to create scientists and academicians of the highest quality invites candidates from eligible Indian nationals to fill-up the below mentioned **purely temporary position on Institute Contract** with monthly consolidated remuneration.

| Sl. No. | Name of the Contractual position | Number of vacancy | Eligibility Criteria and Experience |
|---------|-----------------------------------|-------------------|--|
| 1. | Consultant on Safety and Security | 01 | A retired officer with Master's Degree (preference will be given to those having Master's Degree in Science) with experience in Laboratory Safety, Disaster Management, Security Management and Safety & Security in Centrally Funded Technical Institute. |

Job Responsibilities:

- Regulatory compliance
- Fire, Pollution and Hazardous Waste Management
- Occupational Safety
- Preparation of SOP for laboratory safety, regular safety training programs, safety audits etc.
- Guide Principal Investigators in managing chemical inventory and material safety data sheets (MSDS), handling safety reports.
- Prepare list of procurement of various safety related items.
- Guide in establishing MOU/Contract with agencies/ vendors for the timely removal of hazardous waste from the campus premises.
- Help in documenting safety related activities and manuals, conducting timely safety training.
- Required competencies shall include the ability to implement laboratory standard operating procedures in chemistry, biology and physics including laser and radiation safety and providing timely safety guidance to laboratory personnel.
- Conduct regular physical check of various labs to see whether all the rules and regulations are being followed.
- Maintenance of various records including inspection reports, safety check reports etc.
- Will act as In-charge office for Laboratory Safety, coordinating various activities of the office.
- Risk Management
- Security and Disaster Management
- Emergency response

Procedure to apply:

Candidates are required to send the prescribed application as per format attached with this advertisement (i.e. Biodata form) on or before **1730 hours of February 16, 2024**. The filled in application form (as per the prescribed format) should be enclosed with self attested copies of educational certificates, mark sheets, experience certificates, relieving order, any valid ID proof issued by the government etc., and send as a single PDF document only to contractpost@iiserbpr.ac.in under the subject "**Application for the post of Consultant on Safety and Security**" against Advt. No. NT-02/2024 (Contract) dated January 25, 2024.



Terms and Conditions:

- i. The engagement is initially for a **period of one year**, which may be extended at the sole discretion of the Competent Authority based on the performance of the candidate and requirement of the Institute. After expiry of the term, engagement shall stand terminated automatically unless the same is extended in writing. No separate notice will be served on completion of contract.
- ii. **Remuneration:** A fixed monthly amount shall be admissible, arrived at by deducting the basic pension from the pay drawn at the time of retirement. The amount of remuneration so fixed shall remain unchanged for the term of the contract. There will be no annual increment/ percentage increase during the contract period.
- iii. The Income tax and any other tax liable to be deducted, as per applicable rates, will be deducted at source before effecting the payment of remuneration.
- iv. The position is purely contractual and on need based temporary engagement only. The engaged personnel will have no right whatsoever for permanent employment / absorption at IISER Berhampur.
- v. The Competent Authority of the Institute reserves the right to cease the engagement at any time without any notice period or assigning any reason, thereof.
- vi. The candidate selected for the above-mentioned position will be required to work at the Permanent Campus of the Institute situated at Laudigam.
- vii. An appropriate and fixed amount as Transport Allowance for the purpose of commuting between residence and place of work shall be allowed not exceeding the rate applicable to the appointee at the time of retirement. The amount so fixed shall remain unchanged during the term of appointment. However, they may be allowed TA/DA on official tour, if any, as per their entitlement at the time of retirement."
- viii. The consultants will not be entitled for any other kind of allowances and residential accommodation. They will also not be entitled to telephone facilities, transport facilities, etc.
- ix. The Consultants shall continue to draw pension and dearness relief on pension, if any, during the period of their engagement as Consultant. Their engagement as Consultant shall not be considered as a case of reemployment.
- x. The retired Govt. officers below the age of 63 years as on closing date of the application will be considered.
- xi. Paid leave of absence may be allowed at the rate of 1.5 days for each completed month of service. Accumulation of leave beyond a calendar year may not be allowed/carried forward in case the engagement period is extended.
- xii. The Competent Authority may terminate the services of Consultants in case he/she is unable to achieve the assigned works within the time frame or the work assigned to him/her is not satisfactory or he/she is found to be lacking in honesty and integrity.
- xiii. Canvassing in any manner would be a disqualification for the candidature.
- xiv. The decision of the Institute in all matters will be final. No correspondence /interim inquiries will be entertained from the candidates in connection with the process of selection. Any dispute with regard to this process will be subject to the Court having jurisdiction over Berhampur, Ganjam only.
- xv. Rules as applicable for regular employees in the matter of discipline will be equally applicable.
- xvi. The contractual employee has to attend office from Monday to Saturday in a week except for Gazetted holidays.
- xvii. The aforesaid instructions shall be supplementary and in addition to the terms of engagement letter, which shall be issued to the eligible candidate.
- xviii. No TA/DA will be paid to attend the interview if called for (or) for joining the post, if selected.
- xix. The selected candidate will have to submit a notarized affidavit executed in a Non-Judicial stamp paper worth Rs.100/- that the post against s/he is to be engaged at IISER Berhampur is a purely temporary, contractual basis for a fixed term of not exceeding 11 months and on monthly consolidated payment basis and will not demand any regularization/ absorption against any regular positions and will not claim for continuation beyond the specified period of contractual engagement.
- xx. The terms and conditions of engagement of the above mentioned position are based on Department of Expenditure, Ministry of Finance OM No. 3-5/2020-E.IIIA dated December 09, 2020 or as amended from time to time.
- xxi. The Competent Authority may relax the essential qualification/experience in deserving well experienced candidates.




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