

information. In case of any change in the information given in Part 1 of 'Aayaat Niryaat Form ANF-2A', importer/exporter shall intimate the same to the Regional Authority.

Self Addressed Stamped Envelope

The applicant shall furnish a self addressed envelope of 40 x 15 cm with postal stamp affixed on the envelope as follows for all documents required to be sent by Speed Post:

a	Within local area	Rs. 20.00
b	Up to 200 Kms.	Rs. 25.00
c	Between 200 to 1000 Kms	Rs. 30.00
d	Beyond 1000 Kms.	Rs. 50.00

IEC No: Exempted Categories

The following categories of importers or exporters are exempted from obtaining Importer - Exporter Code (IEC) number:

1. Importers covered by clause 3 (1) [except sub-clauses (e) and (l)] and exporters covered by clause 3(2) [except sub-clauses (i) and (k)] of the Foreign Trade (Exemption from application of Rules in certain cases) Order, 1993.
2. Ministries/Departments of the Central or State Government.
3. Persons importing or exporting goods for personal use not connected with trade or manufacture or agriculture.
4. Persons importing/exporting goods from/to Nepal provided the CIF value of a single consignment does not exceed Indian Rs.25,000.
5. Persons importing/exporting goods from/to Myanmar through Indo-Myanmar border areas provided the CIF value of a single consignment does not exceed Indian Rs.25,000.

However, the exemption from obtaining Importer-Exporter Code (IEC) number shall not be applicable for the export of Special Chemicals, Organisms, Materials, Equipments and Technologies (SCOMET) as listed in Appendix- 3, Schedule 2 of the ITC(HS) except in the case of exports by category(ii) above.

6. The following permanent IEC numbers shall be used by the categories of importers/ exporters mentioned against them for import/ export purposes..

S.No	Code Number	Categories of Importers / Exporters
1	0100000011	All Ministries / Departments of Central Government and agencies wholly or partially owned by them.
2	0100000029	All Ministries / Departments of any State Government and agencies wholly or partially owned by them.
3	0100000037	Diplomatic personnel, Counselor officers in India and officials of UNO and its specialised agencies.
4	0100000045	Indians returning from / going abroad and claiming benefit under

		Baggage Rules.
5	0100000053	Persons / Institutions / Hospitals importing or exporting goods for personnel use, not connected with trade or manufacture or agriculture.
6	0100000061	Persons importing / exporting goods from /to Nepal
7	0100000070	Persons importing / exporting goods from /to Myanmar through Indo-Myanmar border areas
8	0100000088	Ford Foundation
		Importers importing goods for display or use in fairs / exhibitions or similar events under provisions of ATA carnet This IEC number can also be used by importers importing for exhibitions/fairs as per Para 2.29 of HBPv1.
9	0100000096	
10	0100000100	Director, National Blood Group Reference Laboratory, Bombay or their authorized offices.
11	0100000126	Individuals / Charitable Institution /Registered NGOs importing goods, which have been exempted from Customs duty under Notification issued by Ministry of Finance for bonafide use by victims affected by natural calamity.
12	0100000134	Persons importing / exporting permissible goods as notified from time to time, from / to China through Gunji, Namgaya Shipkila and Nathula ports, subject to value ceilings of single consignment as given in Para 2.8(iv) above.
13	0100000169	Non-commercial imports and exports by entities who have been authorized by Reserve Bank of India.

Note: Commercial Public Sector Undertaking (PSU) who have obtained PAN will however be required to obtain Importer Exporter Code number. The permanent IEC number as mentioned above, shall be used by non-commercial PSUs.

Guidelines for Application of IEC Code Number.

Mandatory Requirements to apply for IEC Code Number

1. PAN Number
2. Current Bank Account
3. Bankers Certificate
4. IEC Code Number

Application Fee

Rs 250.00

(Expert TIP : Pay via EFT (Electronic Fund Transfer), and submit IEC Online Application form, If you