

Certificate of Local Purchase Committee

Indent No. _____ Date _____ Indenter _____

“Certified that we, the undersigned, members of the purchase committee are jointly and individually satisfied that the goods recommended for purchase are of the requisite specification and quality, priced at the prevailing market rate and the supplier / contractor recommended is reliable and competent to supply the goods in question, and it is not debarred by Department of Commerce or Ministry/ Department concerned.” The details of recommended purchase are:

S No.	Item	Quantity
1		
2.		

Details of price ascertained:

Bidder /Firm	Unit rate	Taxes / Duties	Other Charges	Total unit Price	Total Price	Remarks

On the basis of above comparative statement, it is recommended for placing the order to M/s _____, being L1.

Total Value of purchase ₹ _____

Payment may be made in favour of _____

(Enclose NEFT Mandate Form/Cancelled cheque of the firm)

Signature	Signature	Signature
Name 1:	Name 2:	Name 3:
Designation:	Designation:	Designation:

Approved/ Not Approved

Director