

## Proforma for Confirmation on Assessment of Academic Staff Members

### A. Personal Details of the Employee (To be typewritten on computer system):

|   |                           |            |
|---|---------------------------|------------|
| 1 | Name:                     | P. F. No.: |
| 2 | Department:               |            |
| 3 | Designation:              |            |
| 4 | Pay Band:                 | AGP:       |
| 5 | Date of Birth:            |            |
| 6 | Present Assignment Since: |            |

### B. Teaching/Research:

|   |                                                                                                                                                                                                                          |
|---|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1 | Details of Teaching evaluation:<br><br>(Details of the courses taught & Student Reaction Survey)<br>(Number of students in the Class).                                                                                   |
| 2 | Details of No. of BS-MS Students registered for guidance:<br>i. No. of students guided. (including name and roll No. of students)<br>ii. No. of students registered currently. (including name and roll No. of students) |
| 3 | Details of No. of PhDs registered for guidance:<br>i. No. of students guided. (including name and roll No. of students)<br>ii. No. of students registered currently. (including name and roll No. of students)           |
| 4 | Details of No. of I-PhDs registered for guidance:<br>i. No. of students guided. (including name and roll No. of students)<br>ii. No. of students registered currently. (including name and roll No. of students)         |

### C. Publication Details:

|   |                                                                                                                                                               |
|---|---------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1 | Details of the publications in the referred journals during probation:<br>["Title of Paper" Authors Name, <i>Journal Name</i> <b>Year</b> , Volume, Page No.] |
| 2 | Details of Books and Book chapters published during probation::<br>.....                                                                                      |
| 3 | IPR and Patents, if any:                                                                                                                                      |
| 4 | H-Index:                                                                                                                                                      |

**D. Awards/ Honors / Membership Details:**

|    |                                                                                                                                                      |
|----|------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1  | Details of Awards and Honors received:<br>1. ....<br>2. ....                                                                                         |
| 2  | Details of membership of Professional Bodies:<br>1. ....<br>2.....                                                                                   |
| 3. | Workshop and Symposia Attended (Invited Talks, Chairing Session etc.):<br>1. ....<br>2. Name of the Conference/Symposium. <b>Talk Title:</b> "....." |
| 4. | Workshop and Symposia Conducted:                                                                                                                     |

**E. Project/ Funding Details:**

|   |                                                                                                                                                                  |
|---|------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1 | Details of R & D projects and amount sanctioned:<br>No. of projects: X<br>Total Amount sanctioned: INR ...../-<br><br>(a)..... (INR ...../-) (Completed/Ongoing) |
| 2 | Details of R & D projects submitted for Funding:                                                                                                                 |

**F. Academic/ Administrative Positions held:**

|   |                                                                                                                                    |
|---|------------------------------------------------------------------------------------------------------------------------------------|
| 1 | Administrative responsibilities being held, if any:<br>i. ...., IISER Berhampur (Duration)<br>ii. ...., IISER Berhampur (Duration) |
| 2 | Any information which you would like to disclose, if any:<br>i. ....<br>ii .....                                                   |

**G. Salient Research Achievement during Probation:**

(Not more than 500 words excluding schematic diagrams/representations)

Date:

Signature of the Faculty Member

**Comments:**

Signature of HoD