

Proposal for GTE for procurement of

FORMAT FOR GTE

Details of proposed procurement for approval of Secretary/ HE for invitation of Global Tender Enquiry for procurement of goods with expected value less than ₹200 crores.

S. No.	Particulars	Remarks
1	Detailed Description of the item	
2	Use of the Item	
3	Whether item is procured regularly? If so, details of procurement of the said item over the past three years (Three completed financial years and the current financial year) inclusive of supply details as per format at Annexure-A	
4	Quantity required to be procured with justification for the quantity (State/UT/Region wise projection, if applicable)	
5	Estimated procurement price along with basis for such estimation (International Price, comparison chart)	
6	Justification to be submitted as under	
	(i) Detailed justification for Global Tender and essentiality of Import (Item wise)	
	(ii) Who are the (possible) vendors of the item under procurement, in the global (including India) market?	
7	(i) Whether the Institute has tried and floated the tender to identify the domestic suppliers in the past financial year. (If not, the reason thereof)	
	(ii) Capacity of all domestic local suppliers as per the domestic tender floated, if any	
8	What are technical alternatives available within country and whether they can be used?	
9	Whether the Institute had in the past attempted at development of local suppliers/ phased indigenization/ promotion of alternative technology having sufficient local suppliers. (If so, details thereof)	

10	Consequences of non-procurement of the item through GTE.	
11	Whether BIS standards are available for the items proposed under procurement. If not, the efforts made to operationalize such standards	

It is certified that (strike off whatever is not applicable):

- (i) This is a specialized equipment required for research purposes and/ or spares and consumables for such equipment
- (ii) The above equipment/ consumables is not available through (GeM) and other sources
- (iii) The locally available alternatives with equivalent specifications are not suitable for research purposes
- (iv) It is neither available in this institute nor in any nearby institution
- (v) It is a propriety item of foreign origin

Countersigned

Signed

(Name & Signature with Seal)
Head of the Institution

(Name & Signature with Seal)
Dean/ R&D

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Annexure-A

Details of procurement of the said item over the past three years (Three completed financial years and the current financial year) inclusive of supply details.

Year of contract	Item	Contract no. & date	Supplier	Quantity of supply with unit	Rate per unit	Completion date of contract	Country of origin of goods	Local content in %

(Name & Signature with Seal)
 Dean/R&D