

**Office of Academic Affairs**

February 16, 2018

**Sub: Guidelines for Summer/ Winter Internship**

In order to do the Summer/ Winter Internship by the students (Internal/ external), the following guidelines are proposed: -

- (a) The students are required to contact the faculty mentor before applying for the internship.
- (b) The students need to apply for internship in prescribed format and forward the duly filled and recommended application to the concerned department so as to reach by the last date of the application mentioned in the application form.
- (c) No financial assistance will be provided to the students for the internship.
- (d) A nominal amount of Rs.625/- per month will be charged for hostel seat rent, water and electricity charges. No intermittent charges will be applicable. This is subject to revision from time to time.
- (e) The above charges are payable online, in advance, before the start of Internship.
- (f) Each faculty mentor can recommend one intern for free accommodation. However, Institute does not guarantee for any hostel accommodation which is subject to availability only.
- (g) Mess will be charged as per actual rates, payable to the mess contractor.
- (h) After successful completion of internship, certificate will be issued by Faculty In-charge.

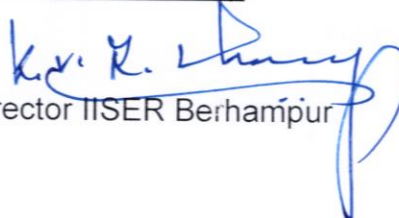


In-Charge, Office of Academic Affairs



Coordinator Academic Affairs

**Approved by**



Director IISER Berhampur