

Office of Academic Affairs

Proposal for Introduction of a New Course

Department of _____

(The proposal should be submitted both in hard copy and electronic form (doc and pdf file) using the format given below as per the deadlines of submission (Odd semester (proposal submission by March 15) / Even Semester (proposal submission by October 15)). The hard copy is to be sent to the Academic Office and the soft copy to be emailed to Office of Academic Affairs (office_aa@iiserbpr.ac.in) with a cc to Coordinator Academic Affairs (caa@iiserbpr.ac.in)).

Course Title			
Course Level (tick (√) in relevant option)	100 <input type="checkbox"/> 200 <input type="checkbox"/> 300 <input type="checkbox"/> 400 <input type="checkbox"/> 500 <input type="checkbox"/> 600 <input type="checkbox"/>	Semester:	Odd <input type="checkbox"/> Even <input type="checkbox"/>
Course Type (tick (√) in relevant option)	Core/Professional/Department Elective/Open Elective		
Department:			
Units/Credits:			
For:	BS-MS (Dual Degree) <input type="checkbox"/> Integrated Ph.D. <input type="checkbox"/> Ph.D. <input type="checkbox"/>		
Proposers:			
Others interested faculty:			
Pre-requisites, if any	Course code. to be enforced as a mandatory pre-requisite and entered in online registration system:..... Or Desired pre-requisite (if any) for taking the course.....		
Effective from:	Semester I/II of Academic year 20...		
Learning Objectives:	(Add separate sheet, if required)		
Course Contents:	(Add separate sheet, if required)		
Selected Readings: Texts / References. Web references may be given, especially for e-books. Complete details of Texts/References should be provided. Book: Authors (Initials & Last name), Title, Edition (Optional), Publisher, Year. Journal Articles: Authors (Initials & Last name), Title, Journal name, Volume, Page nos., Year. Web References: Authors/Organization, Title, Year (if available), URL.). For e-references mention the e-link.	(Add separate sheet, if required)		
Justification for a need of introducing new course:	(Add separate sheet, if required)		



Existing course(s), offered by the same or other academic units which have significant overlap with the proposed course:	
Any Other information (Please specify):	
Name and Signature of course proposers with date:	
(i) Instructor(s):	
(ii) Alternative instructor(s):	

Recommendation of External experts/Senate members/Subject expert(s) (Appointed by Director)

Description (Add separate sheet, if required)	Description (Add separate sheet, if required)
Name and signature of Member-1	Name and signature of Member-2

The above proposal followed by the recommendations of the External experts/Senate members/Subject expert(s) appointed by Director is found to be acceptable by the DUGC/DPGC in its meeting held on _____. The committee recommended the introduction of new course for consideration of CoAA/DoAA and Director/Chairperson Senate.

Convener, DPGC/DUGC	FIC/HoD
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For Use of Academic Section

Recommended/Not Recommended to Senate Chairperson	Coordinator/Dean, Academic Affairs
Recommended Not Recommended for the approval/ratification by the Senate	
Director/Chairperson Senate	