

Special Approval for Purchase of Item through Limited Tender Enquiry

Name of Indenter:

Designation:

Department:

PF No.:

Equipment/ Item: _____

It is proposed to procure the above equipment/item for (purpose) at an estimated cost of ₹ As per the provisions of GFR2017 Rule 162(III), goods estimated value of ₹ 25.00 Lakhs or more will be procured by open Quotations by advertisement etc. However, purchase through limited enquiry may be adopted even where the estimated value is more than ₹ 25.00 Lakhs in special conditions.

The item/ equipment proposed is a highly specialized item, as such it is proposed to dispensed with the open enquiry and invite the quotations by the mode Limited enquiries due to the following circumstances: -

1. The demand is urgent and the dispensing of Public Enquiry is justified.
2. It will not be in public interest to procure the goods through advertised enquiry.
3. The sources of supply are definitely known and possibility of fresh source(s) beyond those being taped is remote.
4. Sufficient time has been allowed for submission of bids in limited Quotation Enquiry.

The Director may kindly approve the dispensation of open quotations and inviting Limited Quotations for the purchase of subject item/ equipment

Signature of Indenter**HOD/ Dean/ Coordinator****Director**