

NIQ No. IISERBPR/IWD/NIQ/2026/23**Date: 13-03-2026****NOTICE INVITING QUOTATION**

Indian Institute of Science Education and Research (IISER), Berhampur, is an autonomous Institute established under Ministry of Education, Government of India. Quotations are invited from prospective bidders for the work **“Development of Gardens, Lawn and Plantation Works including Maintenance at IISER Berhampur.”** All prospective suppliers are requested to submit their quotations on or before the end date/time of submission in the following ways:

- By speed post to reach the specified address / drop the sealed quotation in tender box kept at the Security Desk of Institute (Permanent Campus).
- By email to iwd@iiserbpr.ac.in The scanned soft copy (pdf) of the quotation should be password protected. The password will be obtained from the suppliers at the specified time of opening of NIQ. The unprotected soft copy of quotation may be rejected.

The sealed envelope should be duly super-scribed OR the subject of email providing soft copy of the quotation should be as follows **“Development of Gardens, Lawn and Plantation Works including Maintenance at IISER Berhampur” vide NIQ No. IISERBPR/IWD/NIQ/2026/23 dated 13-03-2026**

NIQ No. & Date	IISERBPR/IWD/NIQ/2026/23 Dated 13-03-2026
Brief Description of the service	Development of Gardens, Lawn and Plantation Works including Maintenance at IISER Berhampur
Quantity	As per Annexure-01
Work Completion Period (Year):	01 Year from the release of Work Order (365 Days)
Estimated Value	₹ 8,54,338.00
Earnest Money	₹ 17,087.00
NIQ Submission End Date & Time of submission	27-03-2026 & 03:00 PM
NIQ Opening Date, Time & Venue	27-03-2026 & 03:30 PM (IWD Office)
Service Provision location	Institute areas IISER Berhampur, Permanent Campus At/Po: -Laudigam, Konisi, Dist. Ganjam, Odisha-760003,
Delivery:	(i) FOR IISER Berhampur (ii) LD Charges @0.5 % per week for late delivery.
Payment Terms.	Monthly RA bills on completion of the work duly certified by the Engineer-in-Charge.
Address for submission of NIQ:	The Superintending Engineer, Institute Works Department IISER Berhampur, Permanent Campus, At/Po: -Laudigoan, Konisi, Dist: Ganjam, Odisha-760003
Award of Contract:	The bidder who quotes the Lowest amount shall be awarded the contract/order.
Maintenance	Mandatory Maintenance for Six (6) Months After Completion
For technical Clarifications please contact:	Sri. Jagannath Patro Superintending Engineer Email - seiwd@iiserbpr.ac.in
NIQ Inviting Authority:	The Superintending Engineer, IWD For and on behalf of the Director, IISER Berhampur Tel. No.0680 2227-729/30

Superintending Engineer

Eligibility Criteria

1. The Bidder should have valid GST registration number of concerned Govt. Authorities
2. The bidder should have similar work experience executing Horticulture works in any government Institutes/ Organizations of value of Rs. 3.41 Lakhs - 3 works or Rs. 5.10 Lakhs-2 works or Rs. 6.80 Lakhs-1 work in the last 3 years preceding the current FY-2025-26.

“Similar Work” shall mean:

Development / Landscaping / Horticulture works involving lawn development, plantation of trees, shrubs, hedges, rose gardens, indoor & outdoor ornamental plants, supply and application of manure & fertilizers, and horticulture maintenance including watering, mowing, pruning and pest control works in Government Departments / PSU / Autonomous Bodies / Reputed Institutions / Corporate Campuses.

3. The bidders shall submit supporting documents.
4. Average annual financial turnover / Work Order of at least Rs. 4.27 Lakhs during the immediate last three financial years should be shown.

Terms and Conditions

1. The Bidder should have valid GST registration.
2. The rates shall be inclusive of all taxes, transportation, labour & any other charges/arrangement of electricity/water etc. and apply to all heights; floors, leads & lift and nothing extra shall be paid.
3. The payment shall be made only after successful completion of work on monthly basis.
4. The Contractor / Bidder / Party have to submit GST invoice with each bill.
5. The Institute can terminate the Work Order by giving 7 days' notice if the performance is found to be unsatisfactory and without a notice for grievous misconduct.
6. Statutory recoveries/deduction such as TDS on income Tax (2%), GST TDS (2%) as applicable shall be made from the Payments/bills.
7. Timely delivery is essence of the NIQ and hence service has to be completed in time bound manner. Any delay will attract liquidated damages of 0.5% of the contract value per week (Max 10% of the awarded value) of the bill for that period.
8. Bidders must visit the site prior to participating. A declaration on the agency's letter head must be submitted along with the quotation stating that i/we have visited the site and understood the scope of the work.

Basic Scope of Work

(As per CPWD Horticulture Manual & Standard Specifications)

A. Development Works (One-Time Execution)**1. Lawn Development (Zoysia Maxicon – 7000 Sqft)**

- Site clearance, removal of weeds, debris and disposal outside premises.
- Digging and pulverizing soil up to 30 cm depth.
- Initial grading with proper slope for drainage.
- Mixing of good earth, cow dung manure, neem cake, mustard cake, bone meal, DAP, MOP and approved anti-termite chemicals.
- Planting of Zoysia Maxicon grass at 4" × 4" spacing.
- Dressing, rolling and leveling of lawn surface.
- Watering immediately after planting and regular watering during establishment.
- Weeding, gap filling and mowing during establishment period.

2. Plantation of Shrubs & Ornamental Plants

- Supply of healthy, nursery-grown plants of specified variety and size.
- Marking and alignment of pits.
- Digging of pits (45 cm × 45 cm × 45 cm or as required).
- Refilling with soil mixed with manure, fertilizers and anti-termite treatment.
- Proper planting, watering and soil consolidation.
- Staking where necessary.
- Replacement of casualties during establishment period.

3. Rose Garden Development

- Preparation of rose beds by digging up to 30 cm depth.
- Application of manure, bone meal and fertilizers.
- Alignment and pit preparation.
- Plantation of specified rose varieties.
- Watering, weeding and maintenance during establishment.

4. Hedge Development

- Preparation of hedge beds up to 30 cm depth.
- Removal of weeds and debris.
- Mixing of manure, oil cakes and fertilizers.

- Planting at required spacing.
- Watering and intercultural operations.

5. Indoor Plant Supply (Academic Block-1)

- Supply of healthy indoor plants in PVC/Ceramic pots.
- Placement as directed.
- Initial watering and stabilization.

6. Outdoor Tree Plantation

- Marking and pit digging.
- Refilling with manure-fertilizer mixture.
- Plantation and staking.
- Watering and replacement of casualties.

B. Mandatory Maintenance for Six (6) Months After Completion of one month after sowing the plants

The maintenance period shall commence after satisfactory completion of development and establishment works and shall be carried out strictly as per CPWD Horticulture Maintenance Guidelines.

The scope shall include:

1. Cleaning, sweeping and general upkeep of entire garden/park areas including disposal of waste.
2. Regular watering of all plants, shrubs, trees and lawn areas.
3. Mowing/cutting of lawn grasses using lawn mowers at required intervals.
4. Supplying and applying cow dung/sludge manure to all plants.
5. Supplying and applying fertilizers and nutrients including:
 - Di-Ammonium Phosphate (DAP)
 - Muriate of Potash (MOP)
 - Urea
 - Rally Meal
 - Neem Oil Cake
6. Supplying and applying anti-termite chemicals for termite control.
7. Supplying and applying pesticides and fungicides for pest and disease management.
8. Intercultural operations such as hoeing and weeding.
9. Pruning, trimming and training of shrubs, hedges and trees.

10. Top dressing of lawn with mixture of urea, sweet earth, sand and oil cake.
11. Supplying and growing seasonal flower plants of different varieties in earmarked beds.
12. Maintenance of pot plants including repainting/coloring of pots where required.
13. Staking and supporting of plants and trees with suitable protective measures.
14. Replacement of dead, damaged or diseased plants with same variety, size and vigor.
15. Arrangement of all equipment including hose pipes, lawn mowers, weed cutters, tools and tackles required for maintenance.
16. Any other horticulture maintenance input required to maintain the garden in healthy, aesthetic and presentable condition.
17. Water shall be drawn by the contractor from the nearest source/tapping point shown by IISER. Necessary arrangement to tap water shall be done by the contractor.

General Conditions

- All works shall conform to CPWD Horticulture Manual and standard specifications.
- Rates shall include labour, T&P, carriage, royalty, watering, maintenance inputs and all incidental charges.
- Measurement shall be as per standard method of measurement.
- The garden shall be maintained in neat, healthy and fully functional condition throughout the six-month maintenance period.

Annexure-01

Financial Bid

Ref: IISER Berhampur, NIQ No. _____ Dt. _____

Name of the Firm: _____ Name of Proprietor _____

Address _____

Quotation No. _____ Dt. _____

Mob No. _____ E-Mail: _____

GSTN. _____

PAN No. _____

Brief description of the material to be supplied: -

A. Development Lawns & Gardens at Guest House				
SI No	Description of item	Qty	Rate (in Rs.)	Amount
1	Supply of Zoysia Maxicon Carpet Grass: Preparation of Ground Cover Beds & their Plantation Digging and pulverizing of soil upto a depth of 30 cm including removal of weeds, debris, and disposal of waste outside the periphery of area meant for lawn making. Initial grading of undulated lawn. Collection, spreading and mixing of manures, fertilisers, organic meals and anti-termite chemicals etc. in pulverised soil, dressing, levelling, landscaping the area with proper slope and making the area suitable for grassing work inserting the grasses at the spacing of 4"x4" into the soil by khurpis or suitable tools etc complete. Watering by hose pipes evenly in sufficient quantity and moistening the soil for 30 days from the date of completion of grassing work to keep the planting materials alive and de-weeding the weed growths all kind of the newly planted grass lawn by removing all kind of weeds. Also mowing/ cutting of grasses to be made as and when required during this period.	7000 Sft	40.00	2,80,000.00
2.	Supply of Shrubs & Ornamental Plants			
	a) Malpighian Mushroom Topiary	2 nos.	6,000.00	12,000.00
	b) Pandanus	150 nos.	65.00	9,750.00
	c) Bangalore Variety Croton	120 nos.	220.00	26,400.00
	d) Pencil paine (gh)	1nos.	1,600.00	1,600.00
	e) Shrub	120 nos.	105.00	12,600.00
	f) Fruits Plant (Thailand Variety)	10nos	700.00	7,000.00
	g) Arica palm 8,10ft (gh)	10nnos	3,500.00	35,000.00
	h) Syzyguim (gh)	600nos	75.00	45,000.00

3.	Supply of Rose Plants			
	a) Summer Snow 1'-2' Ht.	02 nos.	210.00	420.00
	b) Valentina 1'-2' Ht.	02 nos.	220.00	440.00
	c) Plane Talk 1'-2' Ht.	02 nos.	220.00	440.00
	d) Sun Flare 1'-2' Ht.	02 nos.	225.00	450.00
	e) City of Belfast 1'-2' Ht.	02 nos.	250.00	500.00
	f) Canadian Centenary 1'-2' Ht.	02 nos.	250.00	500.00
	g) Ice Berg 1'-2' Ht.1	02 nos.	230.00	460.00
	h) Brilliant Pink 1'-2' Ht.	02nos.	250.00	500.00
	i) Fast Prize 1'-2' Ht.	02 nos.	250.00	500.00
	j) Tata Sky 1'-2' Ht.	02 nos.	250.00	500.00
4.	Supply of Organic Manure Like Neem Oil Cake, Mustard Oil Cake, Bone Meal etc. for Plantation Grassing Works. a) Neem Oil Cake b) Mustard Oil Cake c) 3. Bone Meal / Rally Meal		L/S	10,000.00
5.	Supply of Fertilizers, Pesticides, Insecticides etc. a) Di- Ammonia Phosphate (DAP) b) 2. Muriate of Potash (MOP)		L/S	5,000.00
6.	Supply of Anti-Termite Chemicals & Soil Borne Insecticides a) Methyl Parathion/Adrin b) Phoret 10G/Thimet		L/S	3,000.00
7.	Royalty for Good earth	4000sqft	50.00	20,000.00
8.	Cow dung Manure	2 tractors	3,000.00	6,000.00
9.	Plantation Work Preparation			
	Alignment and marking of the pits at the plantation site including providing marking materials and other required items. Digging of pits for shrubs/trees in the specified plantation area size 45cm*45cm*45cm or as per the requirement based on the size of plans with excavation of soil and refilling the same mixed with manure, fertilizer mixture and anti-termite chemicals etc. Carrying the saplings/polybag plant saplings to the plantation site and distribution in each pit for plantation work. Planting of trees/saplings/shrubs including ornamental plants in the plantation areas in the pit by making holes, applying basal dose of manures and fertilizers and pressing soil in the planting pit by removing the container, digging and refilling the soil after plantation works. Watering, weeding and intercultural operations of the newly planted saplings including during establishment period.	44 nos.	175.00	7,700.00
11.	Preparation of Hedge Bed & their Plantation			
	Preparation of the hedge plant beds in various soil conditions by digging the soil upto 30 cm depth, removal of weeds and debris and its disposal, breaking of lumps, mixing of manures and fertilizers, oil cakes,	900 nos.	10.00	9,000.00

	organic meals and anti-termite chemicals in the dug up soil, digging of planting pits and plantation of hedge plants in various soils in the prepared beds and watering, weeding and intercultural operations of plantation area during the establishment period.			
12	Plantation of Rose Plants			
	Digging of soil upto 30cm, removal of weeds and all kind of debris from the entire specified Rose plantation area to form Rose beds. Alignment and marking of the pits at the earmarking rose plantation areas including providing marking materials and other required items. Soil and refilling the same fixed with manure, fertilizer mixture and anti-termite chemicals etc.	20 nos.	50.00	1,000.00
B. Indoor plants in Academic Block 1 & Outdoor plants for campus				
	Supply of Indoor plants, Table talk, corridors and corners plants. With PVC pot.			
1	Daffnibachia plants	02	1,250.00	2,500.00
2	Anthurium	02	1,600.00	3,200.00
3	Sanseveria	02	950.00	1,900.00
4	Peace Lilly Black	02	950.00	1,900.00
5	Water bird nest fern	02	950.00	1,900.00
6	Pachira Bonsai	02	850.00	1,700.00
7	Aglonima Rich Red	02	1,700.00	3,400.00
8	Philodendron congo	02	650.00	1,300.00
9	Aglonima snow white	02	950.00	1,900.00
10	Aglonima red master	02	730.00	1,460.00
11	Calathea	02	1,100.00	2,200.00
12	Rubber Black	02	1,800.00	3,600.00
13	Bamboo Cane palm Mini	02	1,200.00	2,400.00
14	Money plant Gold	02	650.00	1,300.00
15	Philodendron Ceylon gold	02	650.00	1,300.00
16	Philodendron White princess	02	1,650.00	3,300.00
17	Simgonium wendlandii	02	1,200.00	2,400.00
18	Dracena Victoria green	02	700.00	1,400.00
19	Pulkazamia	02	1,200.00	2,400.00
20	Dracena fragrance gold	02	600.00	1,200.00
21	Leaf Anthurium	02	1,800.00	3,600.00
22	Philodendron Gloriousum	02	1,700.00	3,400.00
23	Philodendron jangle fever	02	1,750.00	3,500.00
24	Philodendron broken heart	02	850.00	1,700.00
25	Philodendron congo gold	02	930.00	1,860.00
26	Pichodia grandis	02	630.00	1,260.00
27	Monistera mini	02	900.00	1,800.00
28	Alocasia culculata	02	850.00	1,700.00
29	Tree fern	02	1,100.00	2,200.00
30	Calathea Orbifolia	02	1,650.00	3,300.00

31	Calethia Makovana+ Premium Ceramic Pot	02	1,665.00	3,330.00
32	Aglonima Beauty + Vase Premium Ceramic Pot	02	1,690.00	3,380.00
33	Anthorium + Grail Ceramic Pot	02	1,233.00	2,466.00
34	Dracena Bamboo +Roma Ceramic Pot	02	833.00	1,666.00
35	Caletheia Insinus + Liner Ceramic Pot	02	1,535.00	3,070.00
36	Dracena Milky +Diamond Ceramic Pot	02	975.00	1,950.00
37	Heart Hoya + Grail Ceramic Pot	02	825.00	1,650.00
	Outdoor plants and tree			
1	Ticoma tree	10	1,500.00	15,000.00
2	siris tree	10	1,500.00	15,000.00
3	Cassia fistula tree	10	1,470.00	14,700.00
4	Cassia javanica tree	10	1,470.00	14,700.00
5	Neem Tree	10	950.00	9,500.00
6	Royalty for Good earth	L/s	2,000.00	2,000.00
7	Cow dung Manure	L/s	3,000.00	3,000.00
8	Preparation of Plantation Work			
9	Alignment and marking of the pits at the plantation site including providing marking materials and other required items. Digging of pits for shrubs/trees in the specified plantation area size 45cm*45cm*45cm or as per the requirement based on the size of plans with excavation of soil and refilling the same mixed with manure, fertilizer mixture and anti-termite chemicals etc. Carrying the saplings/polybag plant saplings to the plantation site and distribution in each pit for plantation work. Planting of trees/saplings/shrubs including ornamental plants in the plantation areas in the pit by making holes, applying basal dose of manures and fertilizers and pressing soil in the planting pit by removing the container, digging and refilling the soil after plantation works. Watering, weeding and intercultural operations of the newly planted saplings including during establishment period.	50nos	175.00	8,750.00
C-Outdoor Plants at Block-2 of the Academic Building and Health Centre				
1	Calathea	2	1100.00	2,200.00
2	Dracena Victoria Green	2	700.00	1,400.00
3	Monstera Mini	2	900.00	1,800.00
4	Alocasia Culculata	2	850.00	1,700.00
5	Tree Fern	2	1100.00	2,200.00
6	Dracena Bamboo + Roma Ceramic Pot	2	833.00	1,666.00
7	Dracena Milky + Diamond Ceramic Pot	2	975.00	1,950.00
8	Heart Hoya + Grail Ceramic Pot	2	825.00	1,650.00
9	Syzygium	6	1000.00	6,000.00
10	Katha Champa	6	950.00	5,700.00
11	China Fan Palm	4	1100.00	4,400.00
12	Farkuria	6	880.00	5,280.00
13	Chikki	10	1000.00	10,000.00
14	Coconut Hybrid	30	1250.00	37,500.00

15	Cycas Palm	5	1250.00	6,250.00
16	Ravish Palm	5	1300.00	6,500.00
17	Foinice Palm	5	850.00	4,250.00
18	Lipstick Palm	4	1660.00	6,640.00
19	Rabina Palm	4	950.00	3,800.00
20	Kolina Palm	4	950.00	3,800.00
21	Lady Palm	4	1100.00	4,400.00
22	Areca Palm	10	950.00	9,500.00
23	Amla	10	1090.00	10,900.00
24	Bamboo Palm	6	950.00	5,700.00
25	Cement Pot (Big Size)	60	450.00	27,000.00
26	Alignment and marking of the pits at the plantation site including providing marking materials and other required items. Digging of pits for shrubs/trees in the specified plantation area size 45cm × 45cm × 45cm or as per the requirement based on the size of plants with excavation of soil and refilling the same mixed with manure, fertilizer mixture and anti-termite chemicals etc. Carrying the saplings/polybag plant saplings to the plantation site and distribution in each pit for plantation work. Planting of trees/saplings/shrubs including ornamental plants in the plantation areas in the pit by making holes, applying basal dose of manures and fertilizers and pressing soil in the planting pit by removing the container, digging and refilling the soil after plantation works. Watering, weeding and intercultural operations of the newly planted saplings including during establishment period.	110	175.00	19,250.00
Total Amount				8,54,338.00

Bidder Bank Account Details:

Name of A/c Holder _____

Bank Name _____ A/c No. _____

IFSC _____

Certified that I Hereby accepted all terms and conditions of NIQ under reference.

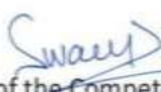
Seal of the firm _____ Signature _____

MANDATE FORM FOR INSTITUTE REVENUE ACCOUNT

1	PFMS unique code	ORGN00013874
2 (i)	Agency Name (Name of the Institute)	Indian Institute of Science Education and Research Berhampur
2 (ii)	Agency Type (statutory Bodies/Autonomous/NGO/Society etc)	Registered Societies Act (Government Autonomous Body)
2 (iii)	Hierarchy of Agency (Central/State/District/Block/Tahsil/Panchayat/Village)	Central
2 (iv)	Act/Registration No	GJMNO 8628-08
2 (v)	Date Of Registration	18-10-2016
2(vi)	Registering Authority	Society Registration Act (XXI of 1860)
2 (vii)	State of Registration	Odisha
3	TIN No	-
4	TAN No	BBNI01150C
5	Complete Contact Address of the Agency	
5(i)	Block No/Building/Name of Premises	ITI premises, NH_59, Berhampur, Ganjam, Odisha-760010
5(ii)	Road/Street/Post office	Engineering school road, NH-59
5(iii)	Area/Locality	Berhampur
5(iv)	City/District	Berhampur
5(v)	State	Odisha
5(vi)	Pin code	760010
6	Contact person	
6(i)	Designation	Swarup Narayan Behera
6(ii)	Phone Number (Land Line)	Assistant Registrar
6(iii)	Alternate Phone No/Mobile No	0680-2227783
6(iv)	Official E-mail address	8763258390
7	Bank account detail	
7(i)	Institution's Account Name	fna@iiserbpr.ac.in
7(ii)	Account No	IISER BERHAMPUR REVENUE ACCOUNT
7(iii)	IFSC code	37927733884
7(iv)	Bank Name (in full)	SBIN0000033
7(v)	Branch Name	State Bank Of India
7(vi)	Branch Address	Berhampur Main Branch
7 (vii)	Account Type	Utkal Ashram Road, Berhampur-760001
		Current

Certified that the Institute's account is an RTGS/ECS/NEFT enabled branch. I hereby declare that the particulars given above are correct and complete. The above Agency's Account No. and bank details are registered/mapped under PFMS.

Date: - Dec 21, 2023


 Signature of the Competent Authority
 of the Agency with seal

Certified that the particulars furnished above are correct as per our records

Date: - Dec 21, 2023


 Signature of the Authorised Bank Official with seal
 Asst. Gen. Manager
 Berhampur, Ganjam (0033)