

NOTICE INVITING TENDER

Name of the Work: Providing and fixing Window Blinds in Laboratories and Office spaces at IISER Berhampur at Loudigam, Konishi Tehsil, Berhampur, District-Ganjam, Odisha, PIN-760003

NIT NO - IISERBPR/IWD/NIT/2026-27/31 dated 01/07/2026

(Last date of NIT submission up to 1500 Hrs. on 22/07/2026)

**INSTITUTE WORKS DEPARTMENT
IISER BERHAMPUR
Permanent Campus, At/Po- Loudigam, Konisi, Dist.- Ganjam,
Odisha, India-760003**

Notice Inviting e-Tender

Indian Institute of Science Education and Research (IISER), Berhampur, is an autonomous Institute established under Ministry of Education, Government of India, invites online percentage rate bids for following work from eligible bidders. The Tender Document can be downloaded from Central Public Procurement (CPP) Portal <https://eprocure.gov.in/eprocure/app> or Institute website www.iiserbpr.ac.in and the bid is to be submitted online only through the E-procurement portal up to the last date and time of submission of tender.

Sl. No.	Description	Details
1.	NIT No.	IISERBPR/IWD/NIT/2026-27/31
2.	Name of the work & Location	Providing and fixing Window Blinds in Laboratories and Office spaces at IISER Berhampur at Loudigam, Konishi Tehsil, Berhampur, District-Ganjam, Odisha, PIN-760003
3.	Estimated Amount	₹ 2,35,12,928.00/-
4.	Earnest Money Deposit	₹ 4,70,260.00/- should be in the form of bank transfer (SBI I-Collect). Bidders may visit if any assistance is required: https://www.onlinesbi.com/prelogin/icollecthome.htm
5.	Tender Processing fee	₹ 1,180/-
6.	Date of Online Publication/Download of Tender	01/07/2026 at 15.00 Hrs.
7.	Bid Submission Start Date	01/07/2026 at 15.30 Hrs.
8.	Pre-bid Meeting & Address	07/07/2026 at 11.30 Hrs. at Board Room, IISER Berhampur at Loudigam, Konishi Tehsil, Berhampur, District-Ganjam, Odisha, PIN-760003
9.	Last date & time of on-line submission of bid.	22/07/2026 up to 15.00 Hrs.
10.	Period of completion of work	4 months from the date of issue of LOA
11.	Bid Validity	60 Days from the date of bid submission
12.	Date & time of online opening of technical bid.	The technical documents shall be opened at 15.30 Hrs. on 23/07/2026. The online submitted financial bid only shall be opened by those bidders who qualify in the technical bid. The time and date of opening of e-financial bid of the technically qualified eligible bidders shall be communicated separately.
13.	For technical/commercial queries contact details of IISER Berhampur	0680-2227731/700: Superintending Engineer(E), iwd@iiserbpr.ac.in

Superintending Engineer
 For and on behalf of the Director, IISER Berhampur

INDEX

S. No.	Description of Contents	PAGE No.
1.	NOTICE INVITING TENDER-Cover Page	01
2.	Notice Inviting e-Tender	02
3.	Index	03
4.	INSTRUCTIONS TO THE TENDERER	04-06
5.	Acceptance	07
6.	Schedules	08-09
7.	Special Conditions of Contract	10-14
8.	Schedules of Requirements	15-16
9.	List of Approved Make	17
10.	Form– A-Financial Information	18
11.	Form-B-Details of eligible similar nature of works completed during the last five years	19
12.	Performance report of works referred in Form ‘C’	20
13.	Form-D	21
14.	Form-F- Application Form for Fund Transfer through RTGS / NEFT	22
15.	Contract Agreement	23-24
16.	Indicative Drawing	25
17.	Schedule of Quantities / Price Bid	26-28
28.	Bank mandate form	29

Superintending Engineer
 For and on behalf of the Director, IISER Berhampur

INSTRUCTIONS TO THE TENDERER

1. The contractor submitting the tender should read the schedule of quantities, additional conditions, additional specifications, particular specifications and other terms and conditions given in the NIT and drawing. The tenderer should also read the General conditions of the contract for CPWD Works Manual 2022 with amendments issued up to last date of submission of bids.

However, provisions included in the tender document shall prevail over the provisions contained in the standard form in CPWD Works Manual. The bidder should also visit the site of work and acquaint himself with the site conditions before bidding the tender. The following conditions, which already form part of the tender conditions, are specially brought to his notice for compliance while filling the tender. They are requested to comply the following instructions:

2.
 - i. Tenders with any condition including that of conditional rebates shall be rejected forthwith.
 - ii. Tenderer must ensure to quote on percentage rate basis. The column meant for quoting the rate in the figure appears in yellow color and the moment the rate is entered; it turns sky blue. In addition to this, while selecting any of the cells a warning appears that if any cell is left blank the same shall be treated as '0'. Therefore, if any cell is left blank and no rate is quoted by the bidder, the rate of such item shall be treated as '0'. However, if a tenderer quotes nil rates against each item in the item rate tender, the tender shall be treated as invalid and will not be considered as the lowest bidder.
 - iii. The successful tenderer shall be required to submit a performance bank guarantee of 5% of the agreement amount within 10 days of the issue of the Letter of Acceptance. This period can be further extended by the Director, IISER Berhampur up to a maximum period of 15 days on the written request of the contractor with a late fee @ 0.1% per day of the performance guarantee amount.
 - iv. Labour Cess (1%), GST (as applicable), etc., or any other taxes as applicable shall be borne by the contractor. The tenderer shall quote the percentage rates considering all such prevailing taxes and nothing extra shall be paid.
 - v. All the statutory recoveries shall be made from the running bills of the contractor like Security deposit, TDS on Income tax, TDS on GST, Labour welfare cess, etc., or any other statutory recovery as per Government of India norms at the prevailing rates and in the manner prescribed by Government.

3. **Eligibility Criteria:**

- a. The firm/ contractor who fulfills the following requirements shall be eligible to apply. Joint Ventures are not accepted.
 - i. Should have satisfactorily completed the similar works as mentioned below during the last five years in any Govt. Organizations (Govt./ Autonomous Bodies/ Govt. Research Institutes or Similar Govt. Institution etc.) ending up to previous day of last date of submission of tenders. Completed ***three similar works each of value not less than Rs. 94.10 Lakhs or completed two similar works each of value not less than Rs. 141.1 Lakhs or completed one similar work of value not less than Rs. 188.10 Lakhs.**
 - ii. The experience in similar nature of work should be supported by Certificates issued by the client's organization. The work experiences of any Govt. Organizations (Govt./ Autonomous Bodies/ Govt. Research Institutes or Similar Govt. Institution etc.) the completion certificate shall be supported with copies of letter of award and copies of corresponding TDS Certificates.
 - iii. **Similar work shall mean:** "Providing and fixing Window Blinds in Laboratories and Office spaces" for an amount as stated at para 3 a(i) above with all complete accessories, provided documentary evidence should be submitted from the competent authority (from

- an officer of a rank not less than Executive Engineer/ equivalent) in the stipulated time period.
- iv. The value of executed works shall be brought to the current costing level by enhancing the actual value of work at a simple rate of 7% per annum, calculated from the date of completion to the previous day of the last date of submission of online tender.
 - v. The bidder should have an average annual financial turnover (gross) of at least 10 Lakhs, during the immediate last three consecutive years in the balance sheets ending 31.03.2025. Balance sheets duly audited and certified by the Chartered Accountant (Scanned copy of the certificate from CA/Audited Balance Sheet) are to be uploaded. A year in which no turnover is shown would also be considered for working out the average. The multiplication factor of 7% per annum simple interest is not applicable on the Annual Turnover figures.
 - vi. The bidder should not have incurred any loss (profit after tax should be positive) in more than two years during the last three consecutive years ending 31.03.2025. Balance sheets duly audited and certified by the Chartered Accountant are to be uploaded, together with a solvency certificate issued by any of the Scheduled Banks or a Chartered Accountant
4. The bidder should have valid GST, PAN registration no. of concerned Government Authorities.
 5. **EMD:** The Bidder should submit an EMD in the name of "IISER Berhampur "Payable at Berhampur by bank transfer (SBI I-Collect). Bidders may visit, <https://www.onlinesbi.com/sbicollect/icollecthome.htm> if any assistance is required: The Technical Bid without EMD would be considered as UNRESPONSIVE and will not be accepted. The NSIC / MSME registered bidders must submit copy of valid NSIC / MSME Registration Certificate for exemption of EMD as permissible under the applicable act.
 6. **Refund of EMD:** The interest free EMD will be returned to unsuccessful tenderers only after the Tenders are finalized. In case of successful Tenderer, it will be retained till the successful completion of the work.
 7. The intending bidder must visit the site of IISER Berhampur to familiarize about the location and scope of work before submission of the bid.
 8. The bidder shall depute qualified technical staff for execution of the work.
 9. The intending bidder must read the terms and conditions carefully. He should only submit his bid if he considers himself eligible and he is in possession of all the documents required.
 10. Information and instructions for bidders posted on the website of the institute shall form part of bid documents. The bid document consisting plans, specifications, the schedule of quantities of various types of items to be executed and the set of terms and conditions of the contract which are to be complied with and other necessary documents can be seen and downloaded free of cost from Central Public Procurement (CPP) Portal <https://eprocure.gov.in/eprocure/app> or Institute website www.iiserbpr.ac.in and the bid is to be submitted online only through the CPP Portal up to the last date and time of submission of tender.

Applicants are advised to keep visiting the above-mentioned web-sites from time to time (till the dead line for bid submission) for any updates in respect of the tender documents, if any. Failure to do so shall not absolve the applicant of his liabilities of not knowing the same.

11.

Sl. No.	Description
1.	Acknowledgement of EMD deposited by bank transfer (SBI I-Collect). Bidders may visit: https://www.onlinesbi.com/sbicollect/collecthome.htm if any assistance is required
2.	Certificate of financial turnover from Chartered Accountant (Form-A) – Proforma enclosed.
3.	Details of eligibility of similar nature of work completed during the last five years (Form-B)
4.	Performance report of works (Form-C)
5.	Bidders' information (Form- D)
6.	Application Form for Fund Transfer through RTGS / NEFT (Form-F)
7.	Certificate of Registration for GST and other statutory documents
8.	Valid Civil works License (C or Above)

This tender notice can also be seen on the Institute website www.iiserbpr.ac.in & www.eprocure.gov.in

12. The eligibility criteria may be relaxed by the Competent Authority according to institute requirements.

Contact details:**IWD, IISER Berhampur**Email: seiwd@iiserbpr.ac.in / iwd@iiserbpr.ac.in / iwd_civil@iiserbpr.ac.in

Phone: 0680-2227731/700

ACCEPTANCE

The above Tender (as modified by you as provided in the letters mentioned hereunder) is accepted.

by IISER Berhampur for Rs. _____

(Rupees _____

_____)

The letters referred to below shall form part of this contract Agreement

Signature: _____

Dated: _____

Authorized Signature IISER Berhampur

SCHEDULES

SCHEDULE 'A'

As per the 'Part B (Schedule of Quantities / PRICE BID)'

SCHEDULE 'B'

Schedule of materials to be issued to the contractor: - NA

SCHEDULE 'C'

Tools and plants to be hired by the contractor: As and when required- By the Vendor

SCHEDULE 'D'

Extra schedule for specific requirements/documents for the work, if any. **Nil**

SCHEDULE 'E'

Reference to General Conditions of Contract for CPWD Works Manual 2022 **with amendments issued up to last date of submission of bids.**

Name of the work	: Providing and fixing Window Blinds in Laboratories and Office spaces at IISER Berhampur at Loudigam, Konishi Tehsil, Berhampur, District-Ganjam, Odisha, PIN-760003.
Earnest Money	: ₹ 4,70,260.00/-
Performance Guarantee	: 5% of awarded value of work which will be released after 5 years+60Days months from date of completion of work.
Security Deposit	: 2.5% of awarded value of work. Security deposit will be released after the successful completion of DLP (i.e. Five Year)

SCHEDULE 'F'

General Rules & Directions:

Officer Inviting Tender:	Superintending Engineer, IWD, IISER Berhampur For and on behalf of the Director, IISER Berhampur.
Maximum percentage for quantity of items of work to be executed beyond which rates are to be determined in accordance with clauses 12.2 & 12.3.	100%

Definitions:

2(i)	Engineer-in-charge	Sr. Executive Engineer, IWD, IISER Berhampur
2(ii)	Accepting Authority	Director, IISER Berhampur
2(iii)	Percentage on cost of material and labor to cover all overheads and profits	As per standards
2(iv)	Standard Schedule of Rates	Non-DSR/MR
2(v)	Department	Institute Works Department, IISER Berhampur

Clauses:

Clause (1)	i. Time allowed for submission of performance Bank Guarantee, program chart (Time & Progress) and applicable labour licenses, registration with EPFO, ESIC from the date of issue of letter of acceptance.	10 days
	ii. Maximum allowable extension with late fee @ 0.1% per day of Performance Guarantee beyond the period provided in (i) above.	15 days
Clause (2)	Authority for fixing compensation under Clause- 2 of the CPWD General conditions of contract (GCC) deals with compensation for delivery, specifying a liquidated damage of 1.5% per month (calculated daily) up to a maximum of 10% of the contract value, with the authority's decision being final and binding.	The Director, IISER Berhampur
Clause 2A:	Whether Clause 2A shall be applicable	NA
Clause 5:	Number of days from the date of issue of letter of acceptance for reckoning date of start.	10 days
Clause 11:	Specifications to be followed for execution of work	CPWD specifications and the specification given in the BOQ
Clause 12:	Deviation Limit beyond which clauses 12.2 & 12.3 shall apply for the work.	100%
Clause 16:	Competent Authority for deciding reduced rates	The Director, IISER Berhampur
	Extension of Time upto 10% of contract duration	The SE, IWD, IISER Berhampur
	Extension of Time above 10% of contract duration	The Director, IISER Berhampur
Clause 18:	List of Mandatory machinery, tools and plants to be deployed by the contractor at site.	As required in the work
Clause 25:	Constitution of Dispute Redressal Committee (DRC)	Competent Authority to appoint DRC and Arbitrator
	DRC shall consist of one Chairman and two members.	Director, IISER Berhampur
	Place of Arbitration	Berhampur, Ganjam

SPECIAL CONDITIONS OF CONTRACT

1.0 DEFINITION:

In the Contract (as hereinafter defined) the following definitions words and expressions shall have the meaning hereby assigned to them except where the context otherwise required.

- a. Institute shall mean IISER, Berhampur.
- b. The Engineer-in-Charge, who shall administer the work, shall mean Engineer-in-Charge nominated by the Competent Authority.
- c. Government or Govt. of India shall mean the Indian Institute of Science Education and Research Berhampur represented by its Director.
- d. The term Director General of Works shall mean the Chairman, Building & Works Committee of the Institute.
- e. Accepting authority shall mean the Chairman, Building and Works Committee, IISER Berhampur on his authorized representative.
- f. Superintending Engineer shall mean the overall In-Charge and head of the Institute Works Department who shall direct the contract/EIC.
- g. Site Engineers shall also include the Project Engineer (Civil) appointed by Institute Works Department in addition to the institute engineers.

2.0 DUTIES & POWERS:

2.1 Site Engineers:

The duties of the Site Engineer(s) are to monitor and supervise the works and the workmanship in connection with the works, and to test and examine any materials to be used. He shall have no authority to relieve the contractor of any of his duties or obligations under the contract, except as expressly provided hereunder, nor to order any work involving delay or any extra payment by the Institute and to make any variation in the works.

The Engineer-in-Charge, from time to time in writing, delegates to the Site Engineer(s) any of the powers and authorities vested in them. Any written instruction or written approval given by the Site Engineer(s) to the contractor within the terms of such delegation (but not otherwise) shall bind the contractor and the Institute as though it had been given by the Engineer-in-Charge provided always as follows:

- a) Failure of the Site Engineer (s) to disapprove any work or materials shall not prejudice the power of the Engineer-in-Charge to subsequently disapprove such work or materials and to order the pulling down, removal or breaking up thereof.
- b) If the contractor is dissatisfied by reason of any decision of the Site Engineer (s), he shall be entitled to refer the matter to the Engineer-in-Charge, who shall thereupon confirm, reverse or vary such decision.

3.0 ASSIGNMENT & SUBLETTING:

3.1 The contractor shall not assign the contract or any part thereof or any benefit or interest therein or there under without the written consent of the Engineer-in-Charge to any other agencies. The whole of the works included in the contract shall be executed by the contractor except where otherwise provided in the contract. The contractor shall not sublet any part of the works without the written consent of the Engineer-in-Charge and such consent, if given, shall not relieve the contractor from any liability or obligation under the contract and he shall be responsible for the acts, defaults and neglects of sub- contractor, his agents, servants or

workmen, as if they were the acts, defaults or neglects of the contractor provided always that the provision of labour contracts on a piece rate work basis shall not be deemed to be a subletting under this clause.

4.0 SCOPE OF CONTRACT:

4.1 The contractor shall make his own arrangements for the safe storage of materials; accommodation for his staff etc. and no claim for the temporary accommodation from the contractor shall be entertained.

4.2 The contractor shall carry out and complete the said work in every respect in accordance with this contract and as per the directions and to the satisfaction of the Engineer-in-Charge. Issue of further drawings and/or written instructions, detailed directions and explanations which are hereinafter collectively referred to as instructions of the Director, IISER Berhampur with regard to:

- a) The variation or modification of the design, quality or quantity of works or the addition or omission or substitution of any work.
- b) Any discrepancy in the Drawings or between the Schedule of Quantities and /or Drawings and/or specifications.
- c) The removal from the site of any materials brought thereon by the contractor and paid by the Institute in running account bills/ the substitution of any other material thereof.
- d) The dismissal of any persons employed thereupon, from the work
- e) The opening up for inspection of any work covered up.
- f) The amending/making good of any defects.

4.3 The contractor shall forthwith comply with and duly execute any instructions of work comprised in such Engineer-in-Charge's instructions, provided always that the verbal instructions and explanations given to the contractor or his representative upon the works shall, if involving a variation, be confirmed in writing by the contractor within seven days and if not dissented in writing within a further seven days by the Engineer-in-Charge, such shall be deemed to be instructions of the Engineer-in-Charge within the scope of the contract.

4.4 The scope of work shall also include incidental sundry components necessary for complete execution and satisfactory performance of the dismantling work, installation & commissioning with all labour charges, whether or not specifically mentioned in the tender documents, which shall be provided by the contractor at no extra cost.

5.0 CONTRACT DOCUMENT:

5.1 The several documents, forming the contract, are to be taken as mutually explanatory of one another and in case of ambiguities or discrepancies, the same shall be explained and adjusted by the Engineer-in-Charge who shall thereupon issue to the contractor its interpretation directing in what manner the work is to be carried out. In case the contractor feels aggrieved by the interpretation of the Engineer-in-Charge then the matter shall be referred to the Director, IISER Berhampur and his decision shall be final, conclusive and binding on both parties to the contract.

6.0 STANDARDS & CODES:

6.1 The design, manufacture, and performance of tendered material/equipment shall comply with all currently applicable statutory regulations and safety codes in the locality where the material/equipment will be installed. The material shall also conform to the requirement of the

latest editions of applicable Indian Standards/International Standards. The contractor shall refer to the relevant sections of this specification for material/equipment standards and codes. Nothing in this specification shall be construed to relieve the contractor of his responsibility.

The bidder shall be responsible for preparing the correct shop drawings as per the site requirement and obtain approval from the Institute. Delays in the issue of approved drawings, if any shall not be considered for any purpose. The bidder alone shall be responsible for the timely arrangement of the required correct shop drawings and getting them approved from the Engineer-in-Charge. Submission of Incorrect drawings or any document and time taken to rectify the same shall not be the cause of hindrance in completing the work. The Engineer-in-Charge shall have full powers and authority to supply to the contractor from time to time during the progress of the work such drawings and instructions as shall be necessary for proper execution and the contractor shall carry out and be bound by the same.

6.2 The successful tenderer shall be required to enter into an agreement with the Institute. The Bill of Quantities & rates filled by the successful tenderer there in, the **General Conditions of Contract for CPWD Works Manual 2022 with amendments issued up to last date of submission of bids**, the Special conditions, additional specifications, minutes of the pre bid conference, negotiation letter and the award letter etc. shall form part of the agreement to be signed by the successful tenderer. The cost of stamp paper and stamp duty, required for the agreement, shall be borne by the contractor.

7.0 DRAWINGS:

7.1 The contractor shall visit the site, prepare detailed soft drawings, layout drawings and get them approved from the Engineering-in-Charge before start of the work. The approved drawing shall remain in the custody of the institute.

8.0 MATERIALS AND WORKMANSHIP:

8.1 All materials used shall conform to the requirements of materials specified in this specification. Where material requirements are not specified, they shall conform to the applicable standards and BIS codes/ as approved by the Department. All materials shall be new, free from defects and of good quality in all respects as per the prescribed specifications. Parts shall be free from flaws and objectionable imperfections and shall be machined true in a workman like manner. No deviations from the specified materials are permissible. Wherever materials are not specifically called out, they shall be properly selected by the contractor / manufacturer to the best standards for the particular application and with the prior approval of the Department.

9.0 SITE AVAILABILITY:

9.1 Front may be partially available at site initially and the agency is required to visit the site before quoting the tender.

10.0 RATES:

The rates quoted by the bidder, shall be firm and inclusive of all taxes and all charges for packing forwarding, freight and delivery, installation, testing, commissioning, labour supply, etc.

11.0 DEFECT LIABILITY PERIOD:

11.1 The defect liability period will be one year from the date of completion of the work. The material, equipment, installations or any other part thereof so found defective and/or not as per the contract specifications during the guarantee period shall forthwith be repaired or replaced free of cost within 24 hours of reporting, to the satisfaction of the IISER Berhampur.

11.2 The contractor shall conduct his work, so as not to interfere with or hinder the progress or completion of the work being performed by other contractor(s) or by the Engineer-in-Charge and shall as far as possible arrange his work and shall place and dispose of the materials being used or removed, so as not to interfere with the operations of other contractor or he shall arrange his work with that of the others in an acceptable and coordinated manner and shall perform it in proper sequence to the complete satisfaction of others.

12.0 SITE SUPERVISION:

12.1 The Contractor shall engage qualified and experienced site staff including the mentioned site engineers to execute the works. Registered and licensed trade persons shall be employed under the direct employment of the contractor and shall be full time on site to supervise the works. The decision of the Engineer-In-Charge as to what constitutes this necessity shall be final and binding.

13.0 GODOWN / WORKER ACCOMMODATION:

13.1 The accommodation for workers shall be arranged by the Contractor. Storage space shall be arranged by the Owners. Contractor shall construct the stores at his cost and he shall be responsible for watch and ward of his materials/installations.

14.0 DEPARTURES:

14.1 No deviation/departure from the terms and conditions shall be acceptable.

15.0 TAXES:

15.1 All taxes as per prevailing notification of Central / State Government shall be recovered from the contractor's bill.

16.0 SUPPLY OF MATERIAL:

16.1 Merely a provision in the schedule of quantities does not entail the contractor to supply the item. The contractor has to supply the quantities actually required for use on work as per the approved drawings. If at any point of time it comes to the notice that any of the items supplied by the contractor & paid by the Institute is not required for use on work, the amount shall be recovered suo- moto and no claim shall be entertained on this account.

16.1 The contractor shall be fully responsible for the safe custody of materials brought by him at site / issued to him even though the materials may be under double lock and key system. The contractor has to make his own arrangement like shed enclosure etc. for keeping the material, providing security etc. The contractor shall be allowed to make temporary structures for stores, offices, sheds, labour huts etc. The contractor shall remove all the structures erected by him necessary for the execution of the work, after completion of the work and clean the site removing all structures and temporary hutments in all respect as per the direction of Engineer-in-charge.

17.0 MODE OF PAYMENT:

17.1 The RA bills / Part payments shall be made in pro rata basis @95% of item rate after installation of the work as per General Condition of Contract with correction slip issued up to last date of submission of bids on production of proof of statutory labour payments and material accountings.

17.2 The remaining 5% of the item rates of the value of work done shall be paid along with final bill on completion of all work, commissioning, production of compliance of all statutory labour payment and on issue of work completion certificate by the EIC/SE, on expiry of the DLP.

18.0 PROGRESS REPORT:

18.1 The agency shall submit monthly progress report of the work in computerized form along with progress photograph of various items done up to date to indicate actual progress of work.

19.0 LABOUR INSURANCE AND STATUTES:

19.1 The contractor shall obtain GPAI for all an amount of Rs. 5 lakhs/head for the full period of the contract to meet any untoward incident to the workers at site during the execution of the contract.

19.2 All wages, PF, ESI, SBF, etc. shall be complied by the contractor for all the works deployed at site execution of the work.

19.3 The wages of the labour shall be paid as per the guidelines provided in the CPWD contractor labour regulations.

20.0 SAFETY:

20.1 The contractor shall ensure use of all safety personal protective equipment (PPE) by all workers during execution of work at site without fail. Each incident of nature of PPE shall attract a penalty of Rs. 500/-, recoverable from the bills of the agency.

20.2 The safety of personnel, material, institute property and other contractor's property shall be ensured during execution of the work by the contractor.

Schedule of Requirement / Scope of Work

Name of the work: Providing and fixing Window Blinds in Laboratories and Office spaces at IISER Berhampur at Loudigam, Konishi Tehsil, Berhampur, District-Ganjam, Odisha, PIN-760003.

1. The contractor shall supply, deliver and install Roller Blinds and Zebra Blinds as per the specifications mentioned in the BOQ and as directed by the Engineer-in-Charge at various laboratories, offices and other rooms at IISER Berhampur Campus, Loudigam, Konisi, Berhampur.
2. The contractor shall take actual site measurements of all windows/locations before fabrication and ensure that the blinds are manufactured to suit the exact dimensions.
3. The blinds shall be supplied from the approved makes mentioned in the tender document and shall comply with the technical specifications provided in the BOQ.
4. The scope shall include supply of complete roller/zebra blind system, including aluminium roller tube, bottom rail, fabric, clutch mechanism, ball chain, fascia/cover (where applicable), mounting brackets, fasteners, anchors and all accessories required for proper installation and smooth operation.
5. The shade, colour, fabric design and pattern of the blinds shall be approved by the Engineer-in-Charge before supply and installation.
6. The contractor shall carry out installation of blinds with proper alignment and fixing on wall/ceiling/window frame as required, ensuring smooth and safe operation.
7. All minor drilling, fixing of brackets, anchors, screws, plugs and finishing works required for installation shall be included in the quoted rates.
8. The contractor shall ensure that the materials, fabric, accessories and fittings are free from defects, properly finished and matching in colour/shade as approved by the Engineer-in-Charge.
9. Any damage to walls, plaster, paint or existing finishes during installation shall be repaired and restored by the contractor at no extra cost.
10. The contractor shall be responsible for safe transportation, storage, handling and protection of materials until completion and handing over of the work.
11. The contractor shall provide demonstration of proper operation of the blinds after installation.
12. The blinds along with all accessories shall carry a minimum warranty of five (5) years against manufacturing defects and malfunction of the operating mechanism. The contractor shall also guarantee availability of spare parts for at least five (5) years from the date of completion.
13. The contractor shall provide free maintenance service for a period of two (2) years from the date of completion/handling over of the work, including replacement/repair of defective components if required, without any extra cost to the Institute.

14. Measurement and Payment:

Measurement shall be recorded in square metre of the area of blinds actually supplied

and installed at site. Payment shall be made as per the accepted BOQ rates for the work executed and certified by the Engineer-in-Charge, which shall include supply, transportation, installation, accessories, fittings, labour and all incidental charges required for complete installation of the blinds.

15. The entire work shall be completed within the stipulated time period mentioned in the NIQ/NIT and to the satisfaction of the Engineer-in-Charge.

16. Sample Approval:

Before procurement and installation, the contractor shall submit fabric samples, colour shades, mechanism samples and catalogue of the proposed blinds from the approved make for review and approval by the Engineer-in-Charge. Only after obtaining written approval shall the contractor proceed with supply and installation. The approved sample shall be kept at site for reference during execution.

17. Mock-up Installation:

The contractor shall carry out installation of at least one sample blind (roller/zebra) at a designated location for inspection and approval by the Engineer-in-Charge. The mock-up shall demonstrate the fabric quality, shade, finish, fixing arrangement and smooth operation of the mechanism. Further installation shall be carried out only after approval of the mock-up.

18. Replacement of Defective Materials:

If any blinds, fabric, mechanism, accessories or fittings are found defective, damaged, improperly installed or not conforming to the approved specifications, the same shall be replaced by the contractor at no extra cost to the Institute within the time specified by the Engineer-in-Charge.

19. Penalty for Defective Work / Non-Compliance:

If the supplied blinds are found not meeting the approved specifications, poor in workmanship, or malfunctioning during inspection or warranty period, the Engineer-in-Charge may direct replacement of the same. Any delay in rectification or replacement may attract action as per the tender conditions and applicable penalty clauses, and the cost of rectification may be recovered from the contractor's dues.

20. Authorized Dealership / OEM Certification:

The bidder shall submit a valid authorization certificate from the Original Equipment Manufacturer (OEM) or an authorized distributor/dealer of the approved make for supply and installation of the specified blinds. The authorization shall clearly indicate that the bidder is authorized to supply, install and provide warranty support for the offered products. The contractor shall also submit manufacturer's warranty certificate and product datasheets/catalogues at the time of supply. Materials supplied without proper OEM authorization or found to be non-genuine shall be rejected and replaced by the contractor at no extra cost, as directed by the Engineer-in-Charge.

List of Approved Makes / Brands

Approved makes (as per latest CPWD General Specifications and approved manufacturers list).

Sl. No.	Item Description	Approved Make / Brand
1	Roller Blinds	Hunter Douglas / Vista Fashions / Mac Blinds / Deck Decor / Marvel Blinds / D'Decor / Alstrong
2	Zebra Blinds (Day & Night Blinds)	Hunter Douglas / Vista Fashions / Mac Blinds / Deck Decor / Marvel Blinds / D'Decor / Alstrong

FORM -A

FINANCIAL INFORMATION

- I. **Financial Analysis** — Details to be furnished duly supported by figures in the Balance Sheet / Profit & Loss Account for 3 (three) years duly certified by the Chartered Accountant, as submitted by the applicant to the Income-Tax Department (Copies to be attached).

Financial Years
(In Crores)

Sl.No	Details	(1)	(2)	(3)
		2024-25	2023-24	2022-23
i)	Gross annual turnover in works.			
ii)	Profit / Loss			

- II. *Financial arrangements for carrying out the proposed works. Note: Attach additional sheets, if necessary*

Signature of Chartered Accountant with seal

Signature (s) of Bidder(s)

Form-B

Details of eligible similar nature of works completed during the last Seven years

Sl. No	Name of the work/ Project and Location	Owner or Sponsoring Organization	Cost of work (In Rs. Crores)	Date of Commencement as per Contract	Stipulated date of Completion	Actual date of completion	Litigation or Arbitration Pending/ in Progress with Detail *	Name and Address/ Telephone number of officers to whom reference may be made	Whether the work was done on back-to-back basis Yes / No
1	2	3	4	5	6	7	8	9	10

(Ending up to previous day of last date of submission of online tender)

** Indicate gross amount claimed and amount awarded by the Arbitrator.*

Signature of Tenderer(s)

Performance report of works referred in Form 'C'/Work Completion Certificate

(Furnish this information for each individual work from the employer for whom the work was executed)

1. Name of work / Project & Location.:

2. Agreement No.:

3. Estimated Cost:

4. Tendered Cost:

5. Actual work done:

6. Date of start:

7. Date of completion

a) Stipulated date of completion

b) Actual date of completion

8. (a) Whether case of levy of compensation for Yes/No delay has been decided or not

(b) If decided, amount of compensation levied for delayed completion, if any

9. Performance report

i)	Quality of work	Outstanding/ Very good /Good/ Poor
ii)	Financial Soundness	Outstanding/ Very good /Good/ Poor
iii)	Technical Proficiency	Outstanding/ Very good /Good/ Poor
iv)	Resourcefulness	Outstanding/ Very good /Good/ Poor
v)	General behavior	Outstanding/ Very good /Good/ Poor

Date:

Authorized Signatory
(Seal of the organization)

Form-D**Bidder information Form**

1.	Name and address of Bidder	
2.	Telephone No. / Fax No. / email address	
3.	Legal status of the bidder (Attach copies of original document defining the legal status). The applicant is: a) An individual b) A proprietary firm c) A Firm in partnership d) A limited company or corporation	
4.	GST/PAN No	
5.	Name and title of officers with designation to be concerned where similar work carried out.	
6.	Designation of individuals authorized to act for the organization.	
7.	Whether, the agency has similar experience as mentioned in Page No.-07, Para-3 (a) (i)	
8.	Whether the Agency is having Annual Turn Over ≥ 10 Lakhs and supporting documents attached (Yes/No)	
9	EMD Submitted (Yes/No)	

Signature of Bidder

Form-F

Application Form for Fund Transfer through RTGS / NEFT

Date:

Counterfoil SBI, Main Branch, Berhampur Received from IISER Berhampur By Cheque / Transfer for RTGS on Bank <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="background-color: #d3d3d3;">Favoring (beneficiary name)</td> </tr> <tr> <td style="height: 40px;"></td> </tr> </table> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="background-color: #d3d3d3;">Beneficiary Bank A/c No</td> </tr> <tr> <td style="height: 20px;"></td> </tr> </table> Amount Rs. Bank's Charges Rs..... Total Rs. <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%;">Cheque No.</td> <td></td> </tr> <tr> <td>Date</td> <td></td> </tr> <tr> <td>Amount</td> <td></td> </tr> </table>	Favoring (beneficiary name)		Beneficiary Bank A/c No		Cheque No.		Date		Amount		<u>Application for RTGS Remittance</u> SBI Main Branch, Berhampur Branch Code: 000033 Remitter Name: IISER Berhampur Please Remit the sum of Rs. (Rupees _____ only) As per details below by debiting our Account No: 37927733884 For the total amount including charges applicable (if any) <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="background-color: #d3d3d3;">Name of the beneficiary</td> <td></td> </tr> <tr> <td style="background-color: #d3d3d3;">Bank's name</td> <td></td> </tr> <tr> <td style="background-color: #d3d3d3;">Branch</td> <td></td> </tr> <tr> <td style="background-color: #d3d3d3;">IFSC Code</td> <td></td> </tr> <tr> <td style="background-color: #d3d3d3;">Account No.</td> <td></td> </tr> <tr> <td style="background-color: #d3d3d3;">MICR Code</td> <td></td> </tr> <tr> <td style="background-color: #d3d3d3;">Type of Account</td> <td></td> </tr> </table> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">Amount Rs</td> <td></td> </tr> <tr> <td>Amount in Words Rs</td> <td></td> </tr> <tr> <td>Bank Charges Rs</td> <td></td> </tr> <tr> <td>Total Rs.</td> <td></td> </tr> </table> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;"></td> <td style="width: 50%;">(Authorized Signatory -1) (Authorized Signatory - 2)</td> </tr> <tr> <td>Address</td> <td>: Finance & Accounts, IISER Berhampur</td> </tr> <tr> <td>Tel No.</td> <td>: 0680-222 7708</td> </tr> </table>	Name of the beneficiary		Bank's name		Branch		IFSC Code		Account No.		MICR Code		Type of Account		Amount Rs		Amount in Words Rs		Bank Charges Rs		Total Rs.			(Authorized Signatory -1) (Authorized Signatory - 2)	Address	: Finance & Accounts, IISER Berhampur	Tel No.	: 0680-222 7708
Favoring (beneficiary name)																																							
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Prepared and checked by payee <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">Signature of authorized signatory</td> <td style="width: 50%;"></td> </tr> <tr> <td>Name</td> <td></td> </tr> <tr> <td>Designation</td> <td></td> </tr> <tr> <td>Firm / Agency Name:</td> <td></td> </tr> </table>	Signature of authorized signatory		Name		Designation		Firm / Agency Name:		Forwarded By (Concerned Department / Section) <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">Signature</td> <td style="width: 50%;"></td> </tr> <tr> <td>Name</td> <td></td> </tr> <tr> <td>Designation</td> <td></td> </tr> <tr> <td>Department</td> <td></td> </tr> </table>	Signature		Name		Designation		Department																							
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Department																																							

***Please affix a rubber stamp**

Date of Transfer	
Amount Rs	
Transaction / UTR No.	

CONTRACT AGREEMENT

AGREEMENT made on this _____ day of _____ Two
Thousand Twenty-Five between the Indian Institute Science Education & Research
Berhampur incorporated as Institutions of National Importance under the umbrella of the NIT
(Amendment) act, 2012 (NIT Act 2007), (**The act was further amended in 2014, entitled
as NITSER ACT 2014**) through its Superintending Engineer IISER Berhampur (hereinafter
referred to as "The Institute") and M/s _____

(Hereinafter referred to as "The
Contractor") which expression shall include his/their respective heirs, executors,
administrators and assigns of the other part.

WHEREAS the Institute is desirous for the work **"Providing and fixing Window Blinds in
Laboratories and Office spaces at IISER Berhampur at Loudigam, Konishi Tehsil,
Berhampur, District-Ganjam, Odisha, PIN-760003."** and has caused drawings and
specifications describing the work to be done and WHEREAS the said drawings as per list
attached, the specifications, the priced Schedule of Quantities the conditions of tender and
the conditions of contract have been signed by or on behalf of the parties hereto AND
WHEREAS the contractor has agreed to execute upon and subject to the condition set forth
(herein after referred to as 'the said conditions') the work shown upon the said drawings and
described in the said specification and the said priced Schedule of Quantity 'at the respective
rates mentioned in the priced Schedule of Quantities.

AND WHEREAS the contractor has deposited by Cash / FDR/ for a sum of
Rs. _____/- (Rupees

_____ only), with the Institute for the due
performance of this agreement.

NOW IT IS HEREBY AGREED AS FOLLOWS:

- 1 In consideration of the payments to be made to the contractor as herein after provided the Contractor shall upon and subject to the said conditions execute and complete the works shown upon the said drawings and such further detailed drawings as may be furnished to him by the said Institute and described in the said specification, and the said priced Schedule of Quantities.
- 2 The Institute shall pay the contractor such sums as shall become payable here under at the time and in the manner specified in the said conditions.
- 3 Time is the essence of the agreement. In the event of the Contractor failing to comply with this condition, he shall be liable to pay compensation as per clause 2 of the General Condition of the Contract as decided by the competent authority of the Institute in writing which shall be final and binding on the contractor.
- 4 The Drawings, specifications and priced Schedule of Quantities above mentioned shall form the basis of this contract and the decision of the Director or Arbitrator or Umpire as mentioned in the conditions of the Contract in reference to all matters of disputes as to material, workmanship or account and as to the intended interpretation of the clause of this agreement or any other document attached here to shall be final and binding on both parties as may be made by a rule of court.
- 5 The said contract comprises the work above mentioned and all the subsidiary work

connected therewith the same site; all as may be ordered to be done from time to time by the institute even though such works may not be shown on the drawings or described in the said specifications or the priced Schedule of Quantities.

- 6 The institute reserves the right to alter the drawings and nature of the work and of adding to or omitting any items of work or of having portions of the same carried out departmentally or otherwise and such alterations or variations shall not vitiate this contract.
- 7 The said conditions and appendix there to shall be read and construed as forming part of this agreement and the parties here to will respectively abide by and submit themselves to the conditions and stipulations and perform the agreement on their parts respectively in such conditions contained.
- 8 All other disputes and differences except as excluded by clause 2 shall be referred to arbitration as per clause 25 of the said conditions of contract. The provision of the **Arbitration and Conciliation Act 1996 (26 of 1996)** or any statutory modifications or reenactment thereof and of the rules made there under for the time being in force shall apply to Arbitration proceedings under this clause.
- 9 All disputes arising out of or in any way connected with this agreement shall be deemed to have arisen in Berhampur and only courts in Berhampur shall have jurisdiction to determine the same.
- 10 The several parts of this contract have been read to us and fully understood by us. In witness whereof the parties hereto have set their respective hands the day and the year herein above written.

Authorized signature of IISER Berhampur

In the presence of:

1.

2.

Contractor

Indicative Drawing of Academic Block



PART-B

(Schedule of Quantities / PRICE BID)

Name of the work: Providing and fixing Window Blinds in Laboratories and Office spaces at IISER Berhampur at Loudigam, Konishi Tehsil, Berhampur, District-Ganjam, Odisha, PIN-760003.

Sl. No	Item Description	Qty	JoM	Rate (In Rs.)	Amount (In Rs.)
1	Providing and fixing roller blinds having sturdy aluminium top tube of about 38 mm diameter with powder coated bottom bar, suitable roller clutch mechanism with plastic ball chain, complete with mounting brackets and accessories, as required. The roller blind fabric shall be made of 100% polyester with openness factor – blackout, foam coated with colour fastness of minimum 4, having solar protection properties to block light flux and eliminate glare and sunlight/heat radiance, with visible light and solar properties. The fabric shall have thickness about 0.44–0.50 mm (±5%) and weight about 310 GSM (±5%), treated for fungal resistance and stain protection, with flame retardant properties as per relevant standards. The roller tube and bottom rail shall be made of aluminium with suitable finish such as anodizing/powder coating. The control clutch drive unit shall consist of heavy-duty chain drive pulley system with ball chain which can be positioned at either side for raising and lowering of the shades, including universal mounting brackets made of powder coated metal and all plastic components of UV-stable material, complete as required.				
	For Lab-Roller Blinds -Blackout	3968.34	Sqm	1,840.80	73,04,912.91
2	Providing and fixing roller blinds having sturdy aluminium top tube of about 38 mm diameter with powder coated bottom bar, suitable roller clutch mechanism with plastic ball chain for smooth operation, complete with mounting brackets and accessories as required. The roller blind fabric shall be made of fiberglass and vinyl coated material or equivalent having openness factor about 1%, fabric thickness about 0.43 mm (±5%) and weight about 390 GSM (±5%), standard width 250–300 cm, colour fastness minimum grade 6, capable of blocking approximately 90–99% UV radiation and providing solar protection to reduce glare and heat. The fabric shall be flame retardant as per relevant standards and treated for anti-fungal and anti-bacterial protection, with suitable environmental certification. The roller tube and bottom rail shall be made of aluminium with suitable finish such as anodizing or powder coating. The operating system shall consist of a heavy-duty clutch drive unit with ball chain pulley system				

	which can be positioned on either side for raising or lowering the blinds, with universal powder coated metal mounting brackets and UV-stable plastic components, complete as required.				
	For Office Area-Roller Blinds -Screen (1%)	8418.46	Sqm	1,575.30	1,32,61,607.28
3	Providing and fixing Zebra blinds (day and night blinds) having alternating transparent and opaque bands of about 7.5–12 cm width, made of 100% polyester fabric of about 280 cm width, weight about 165 GSM ($\pm 5\%$) and thickness about 0.55 mm ($\pm 5\%$), having solar reflectance about 34%, solar absorptance about 65%, solar transmittance about 4%, capable of blocking up to 99% UV radiation with colour fastness minimum grade 4–5, complete with aluminium roller tube of about 36 mm diameter, powder coated aluminium bottom rail with end caps matching to the fabric, suitable clutch mechanism with ball chain for smooth operation, metal mounting brackets and plastic components of UV-stable material. The blinds shall also include aluminium fascia/cover matching with the fabric, and the complete system shall be suitable for manual operation with chain drive that can be positioned on either side for raising or lowering of the blinds, including all fittings, fixtures and accessories, complete as required.				
	Director & Conference Room-Motorized Zebra Blinds	216.86	Sqm	1,942.28	4,21,210.61
	RTS Motor for Zebra Blinds	10	Pcs	5,640.40	56,404.00
	Multichannel Remote	10	Pcs	2,013.08	20,130.80
4	Providing and fixing roller blinds having sturdy aluminium top tube of about 38 mm diameter with powder coated aluminium bottom bar, suitable roller clutch mechanism with plastic ball chain for smooth operation, complete with mounting brackets and accessories as required. The roller blind fabric shall be made of fiberglass and vinyl coated material or equivalent having composition approximately 36% fiberglass and 64% vinyl, openness factor about 1%, fabric thickness about 0.43 mm ($\pm 5\%$) and weight about 390 GSM ($\pm 5\%$), available in width of about 250–300 cm, colour fastness minimum grade 6, capable of blocking about 90–99% UV radiation and providing solar protection for reduction of glare and heat. The fabric shall be flame retardant as per relevant standards and treated for anti-fungal and anti-bacterial protection with suitable environmental certification and acoustical properties. The roller tube and bottom rail shall be made of aluminium with suitable finish such as anodizing or powder coating. The operating system shall consist of a heavy-duty clutch drive unit with ball chain pulley system which can be positioned on either side for raising or lowering of the blinds, including universal powder				

coated metal mounting brackets made of steel and UV-stable plastic components, complete with all fittings and fixtures, as required.					
For Library-Roller Blinds -Screen (1%)		1554.41	Sqm	1,575.30	24,48,662.07
				Grand Total	2,35,12,928.00
Bidder to quote in percentage (above/below) Estimated Cost in Rs. (____%)					₹ /-
Total Amount					₹ /-
Total Amount in words: Rupees _____					

Note:

The quoted rates are inclusive of all taxes (including GST), transportation, installation, labour, and all incidental charges required for complete execution of the work. No extra payment shall be admissible on any account, and no additional payment shall be made for any kind of wastage. The rates shall remain firm during the contract period.

MANDATE FORM FOR INSTITUTE REVENUE ACCOUNT

1	PFMS unique code	ORGN00013874
2 (i)	Agency Name (Name of the Institute)	Indian Institute of Science Education and Research Berhampur
2 (ii)	Agency Type (statutory Bodies/Autonomous/NGO/Society etc)	Registered Societies Act (Government Autonomous Body)
2 (iii)	Hierarchy of Agency (Central/State/District/Block/Tahsil/Panchayat/Village)	Central
2 (iv)	Act/Registration No	GJMNO 8628-08
2 (v)	Date Of Registration	18-10-2016
2(vi)	Registering Authority	Society Registration Act (XXI of 1860)
2 (vii)	State of Registration	Odisha
3	TIN No	-
4	TAN No	BBNI01150C
5	Complete Contact Address of the Agency	
5(i)	Block No/Building/Name of Premises	ITI premises, NH_59, Berhampur, Ganjam, Odisha-760010
5(ii)	Road/Street/Post office	Engineering school road, NH-59
5(iii)	Area/Locality	Berhampur
5(iv)	City/District	Berhampur
5(v)	State	Odisha
5(vi)	Pin code	760010
6	Contact person	Swarup Narayan Behera
6(i)	Designation	Assistant Registrar
6(ii)	Phone Number (Land Line)	0680-2227783
6(iii)	Alternate Phone No/Mobile No	8763258390
6(iv)	Official E-mail address	fna@iiserbpr.ac.in
7	Bank account detail	
7(i)	Institution's Account Name	IISER BERHAMPUR REVENUE ACCOUNT
7(ii)	Account No	37927733884
7(iii)	IFSC code	SBIN0000033
7(iv)	Bank Name (in full)	State Bank Of India
7(v)	Branch Name	Berhampur Main Branch
7(vi)	Branch Address	Utkal Ashram Road, Berhampur-760001
7 (vii)	Account Type	Current

Certified that the Institute's account is an RTGS/ECS/NEFT enabled branch. I hereby declare that the particulars given above are correct and complete. The above Agency's Account No. and bank details are registered/mapped under PFMS.

Date: - Dec 21, 2023


 Signature of the Competent Authority of the Agency with seal
 Swarup Narayan Behera
 Asst. Registrar (F&A)
 IISER BERHAMPUR

Certified that the particulars furnished above are correct as per our records

Date: - Dec 21, 2023


 Signature of the Authorised Bank Official with seal
 For State Bank of India
 Asst. Gen. Manager
 Berhampur, Ganjam (0033)