

NIQ No. IISERBpr/NIQ/BIO/2025-26/1

Date: August 04, 2025

NOTICE INVITING QUOTATIONS

Indian Institute of Science Education and Research (IISER), Berhampur, is an Institute of National Importance established under Ministry of Education, Government of India. Quotations are invited from prospective bidders for supply of **“Shifting of equipment from UG-PG Biology Lab, Second Floor, Transit Campus to UG-PG Biology Lab, Third Floor, Block-6, Permanent campus”**. All prospective suppliers are requested to submit their quotations on or before the end date/time of submission in the following ways:

- By email to purchase@iiserbpr.ac.in. The scanned soft copy (pdf) of the quotation should be password protected. The password will be obtained from the suppliers at the specified time of opening of NIQ. The unprotected soft copy of quotation may be rejected.

The sealed envelope should be duly super-scribed OR the subject of email providing soft copy of the quotation should be as follows: **“Quotation for supply of Shifting of equipment from TC to Permanent campus (Bio Lab) vide NIQ No. IISERBpr/NIQ/BIO/2025-26/1 dated August 04, 2025”**

GEM GARPTS No.	GEM/GARPTS/24072025/FFIDDRM297C
Indent No.	IISERBpr/2025-26/BIO/B0015/41 dated 9/7/2025
NIQ No.	IISERBpr/NIQ/BIO/2025-26/1
NIQ Date:	August 04, 2025
Brief Description of the item to be procured	Quotation for <u>“Packing, shifting & unpacking of UG PG Biology lab instruments with skilled persons from the transit campus UG PG Biology lab IISER Berhampur to the permanent campus UG PG Biology lab, IISER Berhampur”</u> (Specifications as per Annexure- 1)
Quantity	As per Annexure-1
Delivery Period (Days/weeks):	Work should be completed within 7 days from the release of work order. LD Charges @0.5 % per week for late delivery.
Delivery Location:	IISER Berhampur Permanent Campus
Estimated value	₹2,47,800 /-
NIQ Submission End Date & Time of submission	August 8, 2025 at 15:00 hr
NIQ Opening Date, Time & Venue	August 8, 2025 at 15:45 hr (Store & Purchase Office)
Transit Insurance	The bidder has to ensure to complete transit insurance of the equipment during transportation from transit to permanent campus
Payment Terms.	100% payment shall be made after completion of work and submission of satisfactory services.
Address for submission of NIQ:	The Stores & Purchase Officer IISER Berhampur, At/Po: -Laudigam, Konisi, Dist. Ganjam, Odisha-760003 Through email: purchase@iiserbpr.ac.in (strictly as per the above directive)
Award of Contract:	The bidder who complies with the technical compliance, fulfils the eligibility criteria and quotes the lowest amount shall be awarded the contract
Warranty (Onsite)	Not applicable
Mandatory Documents /	The bidder should submit the following documents for evaluation failing which the bid cannot be considered: a. Technical Specifications (Refer Annexure- ‘1’) b. Technical compliance (Ref. Annexure- ‘2’) c. Bidder Information Form (Ref. Annexure- ‘3’) d. Quotation Format (Ref. Annexure- ‘4’)
Compliance of Make in India Policy 2017/DPIIT Guidelines	N/A
Pre-Qualification criteria	(a) Authorisation from the respective OEM shall be obtained for relocation and reinstallation (List attached at Annexure 1). (b) The bidder should have experience in dealing with scientific

	instruments and should provide skilled manpower who has experience in handling scientific instruments. A copy of orders indicating services provided to IIT /IISER/NIT/any other central government organisation should be submitted.
Declaration	The vendor has to submit a declaration in their letter head stating that they have not offered the similar services to any other govt organization at a lower price than the quoted price.
For technical Clarifications please contact:	Dr. Prabhat Singh Email - prabhats@iiserbpr.ac.in
NIQ Inviting Authority:	Stores and Purchase Officer for and on behalf of Director, IISER Berhampur Tel. No.0680 2227-728/709

Stores & Purchase Officer

Annexure-‘1’

(NIQ NO. IISERBpr/NIQ/BIO/2025-26/1 dated August 4, 2025)
List of equipment for shifting from Transit Campus to Permanent Campus

Sl. No.	Name and description of the equipment	Current location, including room number	Make	Model	Qty	Approximate Dimension (HXWXL in ft and inch)	Approx Weight
1	Autoclave	1st Floor Corridor	Narang	NSW-221	1	4'4"X1'8"X2'6"	230 kg
2	Autoclave	2nd Floor Corridor	Equitron	SLEFA #7441	1	5'3"x2'8"x2'8"	130 kg
3	Biosafety Cabinet	1st Floor (Cell Culture room)	Nuaire	NU-540-400E	2	7'2"X4'6"X2'8"	420 kg (210 kg each)
4	CO2 Incubator	1st Floor (Cell Culture Lab)	DLAB	BPN- 150CH (UV)	1	3'4"X2'3"X2'5"	40 kg
5	Deep Freezer (-20)	2nd Floor Corridor	Cellfrost	BF-345	1	6'3"X2'5"X2'3"	70 kg
6	Deep Freezer (-80)	2nd Floor Corridor	Eppendorf	U-410-86	1	6'7"X3'8"X3'5"	240 kg
7	Fluorescence Microscope with Desktop	2nd Floor (212)	Zeiss	AXIO SCOPE- A1	1	2'3"X1'5"X2'10"	20 kg
8	Gel Doc System	2nd Floor (212)	Analytik Jena	UVP-CHEMSTUDIO-515	1	2'8"X2'X2'1"	30 kg
9	Hot Air Oven	2nd Floor Corridor	TEMPO	T-128H7D	1	5'6"x5'4"x4'4"	250 kg
10	Incubator	2nd Floor(213)	Eppendorf	Innova 42R	1	3'4"x3'1"x2'10"	130 kg
11	Incubator	2nd Floor Corridor	Yorco	YSI-458	1	3'2"x2'3"x2'6"	160 kg
12	Laminar Air Flow Cabinet	2nd Floor (213)	Yorco	YSI-189	2	6'5"x3'10"x3'	260 kg (130 kg each)
13	Laminar Air Flow Cabinet	2nd Floor(212)	Cleanair	CAFV-900	1	7x3'7"x3'10"	110 kg
14	Refrigerated Centrifuge	2nd Floor(213)	Eppendorf	5804-R	1	1'7"x2'7"x2'5"	100 kg
15	Refrigerator	2nd Floor Corridor	Celfrost	FKG950	1	7'x4'5"x2'5"	75 kg
16	Microscopes (Compound & Stereozoom)	2nd Floor (213)	Zeiss and Olympus	Stemi-3S and CX21i	47	1'7"x1'1"x1'10"	235 kg (5 kg each)
17	DDW unit	2nd Floor (213)	Rivera	72250100	1	4'11"x 33"x1'10"	10 kg
18	Distillation Unit	2nd Floor (213)	Borosil	3362032 QuartzB50-HTR	1	2'5"x3'3"x1'10"	5 kg
19	UPS and batteries (for PCR machines)	2nd Floor (213)	Microtek	NM72MX 2KK11	2	17"x14"x8" and 6"x4"x3"	54 kg
20	Online UPS and batteries	2nd Floor (213)	Numax Energy Solutions	NX9015	1	28"x47"x11" and 14"x8"x8"	700 kg

Compliance

(NIQ NO. IISERBpr/NIQ/BIO/2025-26/1 dated August 4, 2025)

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Sign & Seal of the firm
Date: _____

BIDDER INFORMATION FORM
(On company letter head)

(Along with supporting documents, if any)

Bidder's Name _____

[Address and Contact Details]

Bidder's Reference No. _____ Date.....

Tender Document No.: _____; Tender Title: Goods/ Services

Note: Bidder shall fill in this Form following the instructions indicated below. No alterations to its format shall be permitted, and no substitutions shall be accepted. Bidder shall enclose certified copies of the documentary proof/ evidence to substantiate the corresponding statement wherever necessary and applicable. Bidder's wrong or misleading information shall be treated as a violation of the Code of Integrity. Such Bids shall be liable to be rejected as nonresponsive, in addition to other punitive actions provided for such misdemeanours in the Tender Document.

(Please tick appropriate boxes or strike out sentences/ phrases not applicable to you)

1) Bidder/ Contractor particulars:

- (a) Name of the Company:.....
- (b) Corporate Identity No. (CIN):
- (c) Registration, if any, with The Procuring Entity:
- (d) GeM Supplier ID (if registered with GeM, it is mandatory at the time of placement of Contract)
- (e) Place of Registration/ Principal place of business/ manufacture
- (f) Complete Postal Address:
- (g) Pin code/ ZIP code:
- (h) Telephone nos. (with country/ area codes):
- (i) Mobile Nos.: (with country/ area codes):
- (j) Contact persons/ Designation:
- (k) Email IDs:

Company's Legal Status
(tick on appropriate option)

- 1) Limited Company
- 2) Undertaking
- 3) Joint Venture
- 4) Partnership
- 5) Others

Company Category

- 1) Micro Unit as per MSME
- 2) Small Unit as per MSME
- 3) Medium Unit as per MSME
- 4) Ancillary Unit
- 5) SSI
- 6) Others

2) Taxation Registrations:

PAN number:

Type of GST Registration as per the Act (Normal Taxpayer, Composition, Casual Taxable Person, SEZ, etc.):

GSTIN number:in Consignor and Consignee States

Registered/ Certified Works/ Factory where the Goods would be mainly manufactured and Place of Consignor for GST Purpose:

Contact Names, Nos. & email IDs for GST matters (Please mention primary and secondary contacts):

☐ We solemnly declare that our GST rating on the GST portal/ Govt. official website is not negative/ blacklisted.

Documents to be submitted: Self-attested Copies of PAN card and GSTIN Registration.

3) Authorization of Person(s) signing the bid on behalf of the Bidder

Full Name: _____

Designation: _____

Signing as: _____

☐ A sole proprietorship firm. The person signing the bid is the sole proprietor/ constituted attorney of the sole proprietor,

☐ A partnership firm. The person signing the bid is duly authorised being a partner to do so, under the partnership agreement or the general power of attorney,

☐ A company. The person signing the bid is the constituted attorney by a resolution passed by the Board of Directors or in pursuance of the Authority conferred by Memorandum of Association.

Documents to be submitted: Registration Certificate/ Memorandum of Association/ Partnership Agreement/ Power of Attorney/ Board Resolution

4) Bidder's Authorized Representative Information

Name:

Address:

Telephone/ Mobile numbers:

Email Address:

(Signature with date)

.....

(Name and designation)

Duly authorized to sign bid for and on behalf of

[name & address of Bidder and seal)

QUOTATION FORMAT

Ref : IISER Berhampur, NIQ No. _____ Dt. _____

Name of the Firm: _____ Name of Proprietor _____

Address _____

Quotation No. _____ Dt. _____

Mob No. _____ E-Mail: _____

GSTN. _____ Registration /License No. _____

PAN No. _____

Brief description of the material to be supplied: -

Sl.	Description of item	Qty	Unit Price	GST %	Total cost with GST
1					
2					
	Total				
Total in words:					

(a) All above prices are F.O.R. IISER Berhampur.

(b) 100% payment shall be made after successful completion of work and satisfactory services report.

(c) Validity of quotation _ days (e) Delivery period _____ (days/weeks)

(f) Warranty details _____ N/A _____

(g) Bank Account Details: Name of A/c Holder _____

Bank Name _____ A/c No. _____

IFSC _____

Certified that I Hereby accepted all terms and conditions of NIQ under reference.

Sign & Seal of the firm
Date: _____