

NIQ No. IISERBpr/NIQ/PHY/2025-26/30

Date: January 01, 2026

**NOTICE INVITING QUOTATIONS**

Indian Institute of Science Education and Research (IISER), Berhampur, is an Institute of National Importance established under Ministry of Education, Government of India. Quotations are invited from prospective bidders for supply of items as per description at **sub para 5** below.

All prospective suppliers are requested to submit complete documents as mentioned in “**Sr. No. 16**” their quotations on or before the end date/time of submission in the following ways:

- a) By email to [purchase@iiserbpr.ac.in](mailto:purchase@iiserbpr.ac.in). Mentioning subject for “**Quotation for supply against NIQ No. IISERBpr/NIQ/PHY/2025-26/30 dated January 01, 2026**” The scanned soft copy (pdf) of the quotation should be password protected. The password will be obtained from the suppliers at the specified time of opening of NIQ. The unprotected soft copy of quotation may be rejected.

**OR**

- b) The sealed envelope should be duly super-scribed of the quotation should be as follows: “**Quotation for supply against NIQ No. IISERBpr/NIQ/PHY/2025-26/30 dated January 01, 2026.**”

|     |                                                   |                                                                                                                                                                                                                                                                                                                                                                                                                                 |
|-----|---------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1.  | GEM GARPTS No.                                    | GEM/GARPTS/05122025/V9J9VPYN3OFQ valid till date. 01/01/2026                                                                                                                                                                                                                                                                                                                                                                    |
| 2.  | Indent No.                                        | IISERBpr/2025-26/PHY/B0091/97 dated 28/11/2025                                                                                                                                                                                                                                                                                                                                                                                  |
| 3.  | NIQ No.                                           | IISERBpr/NIQ/PHY/2025-26/30                                                                                                                                                                                                                                                                                                                                                                                                     |
| 4.  | NIQ Date:                                         | January 01, 2026                                                                                                                                                                                                                                                                                                                                                                                                                |
| 5.  | Brief Description of the item to be procured      | <b>Consumable items for Optics Lab</b>                                                                                                                                                                                                                                                                                                                                                                                          |
| 6.  | Quantity                                          | As per the technical specification in Annexure ‘1’                                                                                                                                                                                                                                                                                                                                                                              |
| 7.  | Delivery Period (Days/weeks) & Delivery Location: | The item should be delivered within 45 <b>days</b> of issue of Purchase Order at the Department of Physical Sciences, IISER Berhampur (Permanent Campus), Laudigam, Konisi, Ganjam, Odisha-760003. Installation should be done free of cost. LD Charges @0.5 % per week for late delivery. The vendor should provide any spare parts, consumables or accessories required for the installation of the instrument, free of cost. |
| 8.  | Estimated value                                   | ₹7,00,000 /-                                                                                                                                                                                                                                                                                                                                                                                                                    |
| 9.  | NIQ Submission End Date & Time of submission      | January 16, 2026 at 11:00 hr                                                                                                                                                                                                                                                                                                                                                                                                    |
| 10. | NIQ Opening Date, Time & Venue                    | January 16, 2026 at 12:00 hr<br>(Store & Purchase Office)                                                                                                                                                                                                                                                                                                                                                                       |
| 11. | Bid Security                                      | NA                                                                                                                                                                                                                                                                                                                                                                                                                              |
| 12. | Payment Terms.                                    | 100% payment shall be made against satisfactory, successful delivery & installation and commissioning of the equipment subject to submission of original invoice, satisfactory report and payment recommendation from the indenter.                                                                                                                                                                                             |
| 13. | Address for submission of NIQ:                    | The Stores & Purchase Officer<br>IISER Berhampur,<br>At/Po: -Laudigam, Konisi,<br>Dist. Ganjam, Odisha-760003<br>Through email: <a href="mailto:purchase@iiserbpr.ac.in">purchase@iiserbpr.ac.in</a> (strictly as per the above directive)                                                                                                                                                                                      |
| 14. | Award of Contract:                                | The bidder who complies with the technical compliance, fulfils the eligibility criteria and quotes the lowest amount shall be awarded the contract                                                                                                                                                                                                                                                                              |
| 15. | Warranty                                          | NA                                                                                                                                                                                                                                                                                                                                                                                                                              |
| 16. | Mandatory Documents                               | The bidder should submit the following documents for evaluation failing which the bid cannot be considered:<br>a. Technical Specifications (Refer Annexure- ‘1’)<br>b. Technical compliance (Ref. Annexure- ‘2’)<br>c. Manufacturer’s Authorization Form (ref. Annexure- ‘3’)                                                                                                                                                   |

Handwritten signature and date: 01/01/26

|     |                                              |                                                                                                                                                                                                                                                                  |
|-----|----------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|     |                                              | d. Bidder Information Form (Ref. Annexure- '4')<br>e. Declaration for non-blacklisting/debarment (Ref Annexure-'5')<br>f. Quotation Format (Ref. Annexure- '6')                                                                                                  |
| 17. | Pre-Qualification criteria                   | Bidders must have supplied identical item (same or similar) to other <b>IISERs/IITs/Central Universities/Research/Reputed</b> institutes etc., of national repute in the last three years. Copies of Purchase orders have to be submitted as evidence of supply. |
| 18. | Declaration                                  | The vendor has to submit a declaration in their letter head stating that they have not offered the same item to any other govt. organization at a lower price than the quoted price.                                                                             |
| 19. | For technical Clarifications please contact: | Dr. Vyas Akondi<br>Email – <a href="mailto:vakondi@iiserbpr.ac.in">vakondi@iiserbpr.ac.in</a>                                                                                                                                                                    |
| 20. | NIQ Inviting Authority:                      | Deputy Registrar (Stores and Purchase) for and on behalf of Director, IISER Berhampur<br>Tel. No.0680 2227-709                                                                                                                                                   |

  
11/11/2024

Stores & Purchase Officer

**Annexure- '1'**

**TECHNICAL SPECIFICATIONS**  
**(NIQ NO. IISERBpr/NIQ/PHY/2025-26/30 dated January 01, 2026)**

| Sl. No | Part                                                                                                                                               | Quantity |
|--------|----------------------------------------------------------------------------------------------------------------------------------------------------|----------|
| 1      | C-mount adapter (for optical cage system), length 21 mm                                                                                            | 8        |
| 2      | Optical cage system rod 300 mm, 6 mm Ø                                                                                                             | 16       |
| 3      | Optical cage system rod 200 mm, 6 mm Ø                                                                                                             | 16       |
| 4      | Rod holder V cutable, length 10 mm, M2.3, 6.6mm boreholes                                                                                          | 55       |
| 5      | Aluminum 28 mm heat sink for CMOS camera BGA 2.0W @ 40°C top mount, square, black, with tape, length 1.1" and width 1.1"                           | 8        |
| 6      | Socket head cap screw, 1/4-20 x 4", alloy steel, black oxide, hex socket coarse thread, 1/4 inch hexagonal Allen bolt, length: 4 inch, full thread | 60       |
| 7      | Magnetic cage assembly swapper plate                                                                                                               | 3        |
| 8      | Mounting base 80 mm x 15 mm                                                                                                                        | 12       |
| 9      | Rectangular connectors set - Housings receptacle white 0.100" (2.54mm)                                                                             | 10       |
| 10     | Non-gendered contact tin 22-30 AWG crimp                                                                                                           | 10       |
| 11     | EN31 rustproof, steel, smooth rod 300 mm length, 6 mm Ø                                                                                            | 20       |
| 12     | EN31 rustproof, steel, smooth rod 150 mm length, 6 mm Ø                                                                                            | 17       |
| 13     | EN31 rustproof, steel, smooth rod 200 mm length, 6 mm Ø                                                                                            | 17       |
| 14     | EN31 rustproof, steel, smooth rod 400 mm length, 6 mm Ø                                                                                            | 13       |
| 15     | EN31 rustproof, steel, smooth rod 500 mm length, 6 mm Ø                                                                                            | 10       |
| 16     | EN31 rustproof, steel, smooth rod 600 mm length, 6 mm Ø                                                                                            | 10       |

**Note:** Additional specifications maybe requested from participating vendors for technical evaluation

**Annexure- '2'**

**TECHNICAL COMPLIANCE**  
**(NIQ NO. IISERBpr/NIQ/PHY/2025-26/30 dated January 01, 2026)**

| Sl. No | Part                                                                                                                                               | Quantity | Compliance (Yes/No) |
|--------|----------------------------------------------------------------------------------------------------------------------------------------------------|----------|---------------------|
| 1      | C-mount adapter (for optical cage system), length 21 mm                                                                                            | 8        |                     |
| 2      | Optical cage system rod 300 mm, 6 mm Ø                                                                                                             | 16       |                     |
| 3      | Optical cage system rod 200 mm, 6 mm Ø                                                                                                             | 16       |                     |
| 4      | Rod holder V cutable, length 10 mm, M2.3, 6.6mm boreholes                                                                                          | 55       |                     |
| 5      | Aluminum 28 mm heat sink for CMOS camera BGA 2.0W @ 40°C top mount, square, black, with tape, length 1.1" and width 1.1"                           | 8        |                     |
| 6      | Socket head cap screw, 1/4-20 x 4", alloy steel, black oxide, hex socket coarse thread, 1/4 inch hexagonal Allen bolt, length: 4 inch, full thread | 60       |                     |
| 7      | Magnetic cage assembly swapper plate                                                                                                               | 3        |                     |
| 8      | Mounting base 80 mm x 15 mm                                                                                                                        | 12       |                     |
| 9      | Rectangular connectors set - Housings receptacle white 0.100" (2.54mm)                                                                             | 10       |                     |
| 10     | Non-gendered contact tin 22-30 AWG crimp                                                                                                           | 10       |                     |
| 11     | EN31 rustproof, steel, smooth rod 300 mm length, 6 mm Ø                                                                                            | 20       |                     |
| 12     | EN31 rustproof, steel, smooth rod 150 mm length, 6 mm Ø                                                                                            | 17       |                     |
| 13     | EN31 rustproof, steel, smooth rod 200 mm length, 6 mm Ø                                                                                            | 17       |                     |
| 14     | EN31 rustproof, steel, smooth rod 400 mm length, 6 mm Ø                                                                                            | 13       |                     |
| 15     | EN31 rustproof, steel, smooth rod 500 mm length, 6 mm Ø                                                                                            | 10       |                     |
| 16     | EN31 rustproof, steel, smooth rod 600 mm length, 6 mm Ø                                                                                            | 10       |                     |

**Note:** Additional specifications maybe requested from participating vendors for technical evaluation

**Sign & Seal of the firm**

**Date:** \_\_\_\_\_

**Annexure- '3'****MANUFACTURER'S AUTHORIZATION FORM**

*[The Bidder shall require the Manufacturer to fill in this Form in accordance with the instructions indicated. This letter of authorization should be on the letterhead of the Manufacturer and should be signed by a person with the proper authority to sign documents that are binding on the Manufacturer]*

To  
The Director,  
IISER Berhampur  
At-Laudigam, Konisi, Dist-Ganjam, Odisha-760003

Ref. Your Tender Document No..... Tender Title:.....

We, -----, are proven and reputable manufacturers of the Tendered Goods. We have factories at----- . We hereby authorize Members ----- (name and address of the authorized dealer) to submit a bid, process the same further and enter into a contract with you against the above referred Tender Process for the supply of above Goods manufactured by us. Their registration number with us is ....., dated/ since.....

- 1) We further confirm that no Contractor or firm or individual other than Messrs. .... (name and address of the above-authorized dealer) is authorized for this purpose.
- 2) As principals, we commit ourselves to extend our full support for warranty obligations, as applicable as per the Tender Document, for the Goods and incidental Works/ Services offered for supply by the above firm against this Tender Document.
- 3) Our details are as under:
  - (a) Name of the Company:.....
  - (b) Complete Postal Address: .....
  - (c) Pin code/ ZIP code: .....
  - (d) Telephone nos. (with country/ area codes): .....
  - (e) Fax No.: (with country/ area codes): .....
  - (f) Mobile Nos.: (with country/ area codes): .....
  - (g) Contact persons/ Designation: .....
  - (h) Email IDs: .....
- 4) We enclose herewith, as appropriate, our----- (Bye-Laws/ Registration Certificate/ Memorandum of Association/ Partnership agreement/ Power of Attorney/ Board Resolution)

Yours faithfully,

.....

[signature with date, name, and designation]

for and on behalf of M/s.....

[name & address of the OEM and seal of company]

**BIDDER INFORMATION FORM**  
**(On company letter head)**

(Along with supporting documents, if any)

Bidder's Name \_\_\_\_\_

[Address and Contact Details]

Bidder's Reference No. \_\_\_\_\_ Date \_\_\_\_\_

Tender Document No.: \_\_\_\_\_; Tender Title: Goods/ Services

*Note: Bidder shall fill in this Form following the instructions indicated below. No alterations to its format shall be permitted, and no substitutions shall be accepted. Bidder shall enclose certified copies of the documentary proof/ evidence to substantiate the corresponding statement wherever necessary and applicable. Bidder's wrong or misleading information shall be treated as a violation of the Code of Integrity. Such Bids shall be liable to be rejected as nonresponsive, in addition to other punitive actions provided for such misdemeanours in the Tender Document.*

*(Please tick appropriate boxes or strike out sentences/ phrases not applicable to you)*

**1) Bidder/ Contractor particulars:**

- (a) Name of the Company: .....
- (b) Corporate Identity No. (CIN): .....
- (c) Registration, if any, with The Procuring Entity: .....
- (d) GeM Supplier ID (if registered with GeM, it is mandatory at the time of placement of Contract) .....
- (e) Place of Registration/ Principal place of business/ manufacture .....
- (f) Complete Postal Address: .....
- (g) Pin code/ ZIP code: .....
- (h) Telephone nos. (with country/ area codes): .....
- (i) Mobile Nos.: (with country/ area codes): .....
- (j) Contact persons/ Designation: .....
- (k) Email IDs: .....

Company's Legal Status  
(tick on appropriate option)

- 1) Limited Company
- 2) Undertaking
- 3) Joint Venture
- 4) Partnership
- 5) Others

Company Category

- 1) Micro Unit as per MSME
- 2) Small Unit as per MSME
- 3) Medium Unit as per MSME
- 4) Ancillary Unit
- 5) SSI
- 6) Others

**2) Taxation Registrations:**

PAN number: .....

Type of GST Registration as per the Act (Normal Taxpayer, Composition, Casual Taxable Person, SEZ, etc.): .....

GSTIN number: .....in Consignor and Consignee States

Registered/ Certified Works/ Factory where the Goods would be mainly manufactured and Place of Consignor for GST Purpose: .....

Contact Names, Nos. & email IDs for GST matters (Please mention primary and secondary contacts): .....

☐ We solemnly declare that our GST rating on the GST portal/ Govt. official website is not negative/ blacklisted.

*Documents to be submitted: Self-attested Copies of PAN card and GSTIN Registration.*

**3) Authorization of Person(s) signing the bid on behalf of the Bidder**

Full Name: \_\_\_\_\_

Designation: \_\_\_\_\_

Signing as: \_\_\_\_\_

☐ A sole proprietorship firm. The person signing the bid is the sole proprietor/ constituted attorney of the sole proprietor,

☐ A partnership firm. The person signing the bid is duly authorised being a partner to do so, under the partnership agreement or the general power of attorney,

☐ A company. The person signing the bid is the constituted attorney by a resolution passed by the Board of Directors or in pursuance of the Authority conferred by Memorandum of Association.

*Documents to be submitted: Registration Certificate/ Memorandum of Association/ Partnership Agreement/ Power of Attorney/ Board Resolution*

**4) Bidder's Authorized Representative Information**

Name:

Address:

Telephone/ Mobile numbers:

Email Address:

(Signature with date)

.....

(Name and designation)

Duly authorized to sign bid for and on behalf of

[name & address of Bidder and seal)

**Annexure- '5'****DECLARATION REGARDING CLEAN TRACK/NO LEGAL ACTION**

(to be provided on letter head of the firm)

I hereby certify that the above firm namely \_\_\_\_\_ is neither blacklisted by any Central/State Government/Public Undertaking/Institute nor any criminal case registered / pending against the firm or its owner / partners anywhere in India (or) against any of its branches (or) partners abroad.

I also certify that the above information is true and correct in any every respect and in any case at a later date it is found that any details provided above are incorrect, any contract given to the above firm may be summarily terminated and the firm blacklisted.

Date:

Authorized Signatory

Name:

Place:

Designation:

Contact No.:

**Annexure- '6'****QUOTATION FORMAT**

Ref: IISER Berhampur, NIQ No. \_\_\_\_\_ Dt. \_\_\_\_\_

Name of the Firm: \_\_\_\_\_

Name of Proprietor \_\_\_\_\_

Address \_\_\_\_\_

Quotation No. \_\_\_\_\_ Dt. \_\_\_\_\_

Mob No. \_\_\_\_\_ E-Mail: \_\_\_\_\_

GSTN. \_\_\_\_\_ Registration /License No. \_\_\_\_\_

PAN No. \_\_\_\_\_

Brief description of the material to be supplied: -

| Sl. | Description of item                    | Make/Model No. | Qty                                                | Unit Price | GST % | Total cost with GST |
|-----|----------------------------------------|----------------|----------------------------------------------------|------------|-------|---------------------|
| I.  | <b>Consumable items for Optics Lab</b> |                | As per the technical specification in Annexure '1' |            |       |                     |
|     | Total                                  |                |                                                    |            |       |                     |
|     | Total in words:                        |                |                                                    |            |       |                     |

(a) All above prices are F.O.R. IISER Berhampur.

(b) 100% payment shall be made against satisfactory, delivery and successful commissioning of the equipment subject to submission of original invoice and satisfactory report from the indenter.

(c) Validity of quotation \_\_\_\_\_ days (d) Delivery period \_\_\_\_\_ (days/weeks)

(e) Warranty details: NA

(f) Bank Account Details: Name of A/c Holder \_\_\_\_\_

Bank Name \_\_\_\_\_ A/c No. \_\_\_\_\_

IFSC \_\_\_\_\_

Certified that I Hereby accepted all terms and conditions of NIQ under reference.

The following supporting documents must be submitted along with NIQ, namely: -

- Attested copy of Certificate of Incorporation/Registration of agency.
- Attested copy of the IT return filed for the last 3 years.
- Attested copy of PAN card & GST registration certificate.
- Any other license/permission mandated by Government for appropriate business.

**Sign & Seal of the firm****Date:** \_\_\_\_\_